MEMORANDUM FOR DISTRIBUTION

Subj: ACQUISITION OF SERVICES

Ref: (a) Section 812 of the National Defense Authorization Act for FY 2006
     (b) USD(AT&L) memorandum of October 2, 2006 (Attachment 1 to Enclosure 1))
     (c) DASN(ACQ) memorandum of March 10, 2003

Encl: (1) Department of the Navy (DoN) Management and Oversight Process for the
       Acquisition of Services (Revised) (MOPAS 2)

Acquisition of services has become a key element in allowing the Department to meet its
mission. Services should be acquired as strategically and efficiently as practicable. Reference (a)
established new requirements for the management and oversight of the acquisition of services
within the Department of Defense. Reference (b) implemented reference (a), promulgating
current DoD policy intended to strengthen management of the acquisition of services at both the
strategic and tactical levels.

Acquisition of services is broader than contracting for services. It includes execution of
one or multiple contracts, purchase orders, work orders, MIPRs or other instruments for
committing or obligating funds to acquire services that meet a specified need.

Enclosure (1) implements references (a) and (b) throughout DoN. It builds on the
existing acquisition management structure through tiered approval levels based on the total
estimated value of the service acquisition.

This Department of the Navy Management and Oversight Process for the Acquisition of
Services (Revised) (MOPAS 2) supersedes reference (c), and is effective immediately. These
policies will be incorporated into appropriate Department of the Navy regulations and/or
instruction(s).

M. J. BROWN
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Page 2
Subj: ACQUISITION OF SERVICES

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