MEMORANDUM FOR DEPARTMENT OF THE NAVY ACQUISITION PERSONNEL

Subj: NOVEMBER 2003 EDITION OF THE NAVY MARINE CORPS
ACQUISITION REGULATION SUPPLEMENT (NMCARS)

The attached November 2003 edition of the NMCARS replaces
and supersedes the August 1997 edition of the Navy Acquisition
Procedures Supplement. The NMCARS implements and supplements
the Federal Acquisition Regulation (FAR) and the Defense FAR
Supplement (DFARS).

This new November 2003 edition of the NMCARS is being
issued in conjunction with a first time edition of the NMCAG, to
be released concurrently by DASN(ACQ). In keeping with the
DFARS Transformation Initiative, the NMCARS has been streamlined
to reduce its content and focus principally on mandatory
policies and procedures, including delegations of authority and
assignment of responsibilities. The Guide primarily addresses
administrative matters including procedures for processing
documents for higher level approval, internal reporting
requirements, and various discretionary practices.

This new edition also incorporated policies and procedures
previously promulgated by memorandum such as the Economy Act
coverage being added to Part 5217. In addition, coverage
pertaining to the use of the Contractor Performance Assessment
Reporting System (CPARS) and the automated Past Performance
Information Retrieval System (PPIRS) has been incorporated.

The attached “Summary of Significant Changes” identifies
the most noteworthy changes incorporated into this new edition.
To the extent this NMCARS conflicts with policy issued by any
previous memorandum, the policy in the memorandum should be
considered canceled and/or superseded. However, guidance
contained in prior memoranda that does not conflict with this
NMCARS remains in effect.

I strongly support acquisition excellence and innovation.
I encourage all DoN acquisition personnel to pursue the
development of new techniques and methods of procurement by
requesting changes or deviations to FAR/DFARS/NMCARS coverage
that may inhibit creativity and originality. Recommendations for changes or deviations should be submitted through the chain of command.

Attachments as stated