MEMORANDUM FOR DISTRIBUTION

Subj: ESTABLISHMENT OF THE DEPARTMENT OF THE NAVY CONTINUOUS LEARNING MANAGEMENT SYSTEM ON REGISTER-NOW

Ref: (a) USD(A&T) Policy on Continuous Learning of 15 December 98  
(b) DACM Memorandum for Distribution on DoN Policy Guidance on Continuous Learning for the Acquisition Workforce of 13 April 1999  
(c) DACM Memorandum on Policy Guidance for the DoN Continuous Learning Management System on Register-Now of 23 March 2001

Encl: (1) List of Centralized Continuous Learning Courses  
(2) Brochure on Register-Now for Continuous Learning

The Department of the Navy’s (DoN) Continuous Learning Program has been expanded this fiscal year. Through increased levels of funding, we are now able to make available to your acquisition workforce members a multi-faceted program consisting of over 170 courses, career-field conferences, and career-field targeted training. These new initiatives are in addition to the funding we have provided to you in the past to support your unique internal requirements. To facilitate our expanded program, we have developed and are now initiating a centralized registration system for Continuous Learning. In addition to registering your employee for continuous learning activities, this web-based system will track the points your workforce members earn as required by references (a) and (b), and, in the near future, will be able to track all activities for which your employees earn Continuous Learning points. This will obviate the need for the manual tracking and reporting required by reference (b).

Enclosure (1) is a list of centralized Continuous Learning courses being offered in FY01. A complete description of the courses is available at www.register-now.cms.navy.mil. Enclosure (2) is a brochure that offers an overview of registration procedures for eligible employees and procedural guidance. It is recommended that widest dissemination of this brochure be given. Detailed policy guidance can be found in reference (c).

Continuous Learning is an excellent opportunity for employees to use training, education and professional activities to enhance their performance and to assume greater responsibility. By expanding the centralized portion of this program, we will be able to offer timely and required training throughout the DoN’s acquisition community.
Subj: ESTABLISHMENT OF THE DEPARTMENT OF THE NAVY'S CONTINUOUS LEARNING MANAGEMENT SYSTEM ON REGISTER-NOW

Questions regarding the Continuous Learning Program should be directed to Ms. Betty Moseley Brown at Moseley-Brown.Betty@hq.navy.mil or (703) 602-2358.

DISTRIBUTION:
COMNAVAIRSYSCOM
COMNAVSEASYSCOM
COMNAVSUPSYSCOM
COMNAVFACENGCOM
COMSPAWARSYSCOM
COMMARCORSYSCOM
DIR SSP
CNR
MSC
CNO
CNET
NCCA
COMNAVRESFOR
Commander, Naval Security Group
Commander, Naval Computer and Telecommunications Command
Commander, Naval Oceanography Command
Chief of Bureau of Medicine

Copy to:
Chairs, DoN Functional Boards
Director, CMS
DoN Acquisition Training Representatives
Centralized Continuous Learning Courses
(Visit our website for course descriptions www.register-now.cms.navy.mil)

Alternative Dispute Resolution
Best Value
Contracting Officer's Representative (COR) Basic
Contracting Officer's Representative (COR) Refresher
Earned Value
Federal Appropriations Law
Leading Organizational Change
Market Research
Negotiation Strategies
Performance Based Contracting
Project Management (Basic)
Project Management (Advanced)
Requirements and Acquisition
Seven Habits of Highly Effective People
Strategic Issues in Major Systems Acquisitions
Value Chain Management
Writing Better Performance Statements of Work
Announcing Continuous Learning for The Navy's New System

Click or Register-Now: www.register-now.com/mavy

Visit our Website: tracking

Continuous Learning Registration and Certification

Like mandatory certification training,

unlike mandatory certification training,

continuous learning activities are scheduled before starting your activity. You are encouraged to focus on acquiring knowledge before starting your activity.

If you are a military member who is not deploying and you are unable to attend, log on to the website and request time off.

Reminders:

If you find that you are unable to attend, log on to the website and request time off.

You can attend the activity, and click on:

www.register-now.com/mavy

How do I register for Continuous Learning?

Once your priority status has been assigned, your registration application will be approved by your supervisor. You will receive an electronic notification of any continuous learning activity. If you receive an electronic notification of any continuous learning activity, you must attend.

You can attend the activity, and click on:

www.register-now.com/mavy

How do I register for Continuous Learning?

Once your priority status has been assigned, your registration application will be approved by your supervisor. You will receive an electronic notification of any continuous learning activity. If you receive an electronic notification of any continuous learning activity, you must attend.

You can attend the activity, and click on:

www.register-now.com/mavy

How do I register for Continuous Learning?