MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARY OF DEFENSE (COMPTROLLER)
UNDER SECRETARY OF DEFENSE (PERSONNEL AND READINESS)
ASSISTANT SECRETARY OF DEFENSE (COMMAND, CONTROL
COMMUNICATIONS AND INTELLIGENCE)
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR OF OPERATIONAL TEST AND EVALUATION
DIRECTORS OF DEFENSE AGENCIES

SUBJECT: Acquisition and Logistics Reform Week - June 4 - 8, 2001

For the past five years, we have highlighted acquisition reform initiatives through special
activities during Acquisition and Logistics Reform (ALR) Week. The emphasis that these
activities placed on Department of Defense and industry initiatives to change business as usual
yielded excellent results. Therefore, I have designated June 4 - 8, 2001, Acquisition and
Logistics Reform Week 2001.

I would like each organization to cease their normal operations for one day during this
week in order to participate in activities focused on acquisition and logistics reform. Use this
time as an opportunity to discuss important reforms and progress that has been made in
acquisition, logistics and associated areas. Commanders and managers at every level are
responsible to plan, conduct and participate in the day’s activities.

To support you, the Defense Acquisition University’s Acquisition Reform Communication
Center (ARCC) will provide a package of training materials. The training package and other
pertinent information will be located online at the ALR Week information website at
www.acq.osd.mil/alr01. Organizations may use these materials to supplement their training
programs during ALR Week and throughout the remainder of the year. The online training
package, together with our satellite broadcasts and other Service/Agency-hosted training
events, support our continuing education policy of 80 hours every 2 years.

We have experienced much success in acquisition and logistics reform, but there is
much that remains to be done. Acquisition and Logistics Reform Week allows us to learn from
our successes and gives us time to reflect on how to apply those lessons to continue the
momentum of the revolution in business affairs. Our objective remains to provide better and
less expensive products to the warfighter faster than we have done before.

Dave Oliver