From: Commander, Naval Supply Systems Command

Subj: MANDATORY USE OF THE GOVERNMENTWIDE COMMERCIAL PURCHASE CARD FOR MICRO-PURCHASES

Ref: (a) NAVSUP Policy Letter SA97-16
     (b) OUSD(A&T) memo of 26 Sep 97

1. Reference (a) advised that, effective 1 October 1997, the Governmentwide Commercial Purchase Card was mandatory for micro-purchases of commercial items unless an exception was approved by a Flag Officer, General Officer or Member of the Senior Executive Service (SES).

2. Where activities do not have a resident Flag Officer, General Officer, or SES, there may arise contracting situations that require this determination, but that would be unacceptably delayed by the determinations processing time. To prevent mission delays, reference (b) authorizes the delegation of this written determination to the level of the senior local commander or director.

3. Delegating authorities remain responsible for ensuring that delegated determinations comply with the original intent of the 20 March 1997 memorandum.

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