MEMORANDUM FOR COMMAND STANDARDS IMPROVEMENT EXECUTIVES

Subj: IMPLEMENTATION MEMO 96-6; SPECIFICATIONS AND STANDARDS REFORM METRICS REPORTING

Ref: (a) DoN Implementation Memo 95-1
     (b) DoN Implementation Memo 95-6

Encl: (1) OSD Policy Memo 97-1; Specifications and Standards Acquisition Reform Initiative - Measuring Our Progress
      (2) DoN Metric Reporting Requirements

Enclosure (I) describes the revised DoD policy for reporting specification and standards reform metrics. These revised reporting requirements supersede the reports established by references (a) and (b).

The DoN Specifications and Standards Reform metrics reporting requirements are provided in enclosure (2).

D.E. PORTER
DoN Acquisition Reform Executive
Acquisition Reform Office

Distribution:
CSIE (NAVSEA)
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MEMORANDUM FOR ARMY STANDARDS IMPROVEMENT EXECUTIVE, 
MR. DALE ADAMS 
NAVY STANDARDS IMPROVEMENT EXECUTIVE, 
MR. DANIEL PORTER 
AIR FORCE STANDARDS IMPROVEMENT EXECUTIVE, 
MR. JAMES BAIR 
DEFENSE LOGISTICS AGENCY STANDARDS IMPROVEMENT 
EXECUTIVE,. MR. THOMAS RIDGWAY 

SUBJECT: Policy Memo 97-1, “Specifications and Standards 
Acquisition Reform Initiative - Measuring Our Progress”

The reporting requirements of Policy Memo 95-5 are hereby 
replaced by this memo. Most of the information collected under 
Policy Memo 95-5 car, now be obtained automatically from the 
Acquisition Streamlining and Standardization Information System 
(ASSIST) database. In addition, the solicitation review 
processes that you have established make it unnecessary to report. 
document activity in ACAT solicitations and contracts. 

There are three metrics, however, that you must continue 
reporting on a quarterly a quarterly basis. These metrics are: 

- A list of the MIL SPECs/STDs waived for a particular 
  program during the quarter. The list should include the 
  document number, title, program, and if known, the 
  solicitation number. This information is entered into 
  ASSIST. 
- A list of the MIL SPECs/STDs exempted from the waiver 
  process by the Standards Improvement Executive. This 
  information is entered into ASSIST. 
- The Service Budget Status for MilSpec Reform to track 
  total budget, obligated funds, and funds not obligated. 

Since ASSIST is key to our future tracking and reporting 
efforts, I encourage you to ensure that as many offices as 
appropriate have access capability to this database. If you have 
any questions, please contact Mr. Ron Zabielski on 703-681-5483. 

Walter B. Bergmann, II 
Chairman 
Defense Standards Improvement Council 

ENCLOSURE(1)
<table>
<thead>
<tr>
<th>Originator</th>
<th>To</th>
<th>Report</th>
<th>Content</th>
<th>Frequency</th>
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<td>CSIE</td>
<td>ARO</td>
<td>Spec/Std Waived</td>
<td>List spec/std waived for each program during the quarter.</td>
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<td>Provide doc. number, title, program, solicitation number</td>
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<tr>
<td>CSIE</td>
<td>ARO</td>
<td>Spec/Std Exempted</td>
<td>List spec/std exempted from waiver process.</td>
<td>quarterly</td>
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<tr>
<td>CSIE</td>
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<td>Budget Status</td>
<td>Report the SYSCOM budget status for spec/std reform.</td>
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<td>Provide total budget and obligated funds</td>
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