



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3000

JUL 06 2016

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTOR DEFENSE CONTRACT MANAGEMENT AGENCY
DIRECTOR, DEFENSE FINANCE AND ACCOUNTING SERVICE
DIRECTOR, ARMY CONTRACTING AGENCY
DEPUTY DIRECTOR FOR LOGISTICS OPERATIONS (DLA)

SUBJECT: Contract Deficiency Report Reason Codes

The contract deficiency report (CDR) module in the Electronic Document Access (EDA) system is being replaced by a new module in Wide Area Workflow (WAWF). As part of this migration, the existing CDR reason codes were reassessed and updated for implementation in the new WAWF module.

The Defense Federal Acquisition Regulation Supplement, Procedures, Guidance, and Instruction 204.270-2 requires that contracting officers "review and act upon contract deficiency reports" for contracts identified as missing or containing incorrect data. Contracting officers shall identify these deficiencies with the attached allowable CDR Reason Codes. To ensure better operational integrity, the use of "other" as a valid reason code has been eliminated as recent analysis indicated that 75% of all reason codes were filed as "other." Furthermore, duplicate codes have been consolidated, and new values have been added.

The attached list of CDR Reason Codes supersedes the current list and is published at <http://www.acq.osd.mil/dpap/> (in the Hot Topics section).

Questions may be directed to my action officer Mr. Bruce Propert, at (703) 697-4384 or david.b.propert2.civ@mail.mil.

Ms. Claire M. Grady
Director, Defense Procurement
and Acquisition Policy

Attachment:
As stated

Final Code List as of June 16, 2016

WAWF CDR Module Categories that the Deficiency Code is listed (separated by ";" if included in multiple categories)	General Topic Area	Description	New WAWF CDR Deficiency Codes	Existing EDA Deficiency Codes
Line of Accounting, Payment Instruction Issues	Accounting Citation / LOA	Document cites an invalid line of accounting	ACCTNG1	B10A1
Line of Accounting, Payment Instruction Issues	Accounting Citation / LOA	Document cites a LOA but is missing an ACRN	ACCTNG2	B10C1
Line of Accounting, Payment Instruction Issues	Accounting Citation / LOA	Document cites an ACRN that was previously used for a different LOA on this contract	ACCTNG3	B10E1; B10D1
Line of Accounting, Payment Instruction Issues	Accounting Citation / LOA	Line of Accounting/Funding Required	ACCTNG4	B10B1
Line of Accounting, Payment Instruction Issues	Accounting Citation / LOA	Contract was issued in foreign currency; Obligations must be made in USD and the BER Rate must be cited	ACCTNG5	
Administration, Payment or Inspection Office Issues	Admin Office	The contract administration office cited in incorrect for CAGE/Awardee location- Must match CAS Directory and DLIS CAGE CAO/ADP assignment	ADMINOFF1	B11A1
Government Property Issues; EDA Issues – Corrupt, Missing, Wrong or Documents or Attachments	Attachments	The contract is missing the required lists of Government property being furnished under the contract; other property issues	ATTACH1	
Government Property Issues; EDA Issues – Corrupt, Missing, Wrong or Documents or Attachments	Attachments	The contract is missing the required warranty attachment for property being furnished under the contract; other property issues	ATTACH2	
Contract Clauses or Provision Issues; Product/Quality Assurance and Inspection/Acceptance Term Issues; Government Property Issues	Contract Clause	Conflicting clauses are contained in the contract, or clauses should be removed from the contract - SEE NOTES FOR REFERENCE	CLAUSE1	B2G1;B2E; EFT1; OCC001
Contract Clauses or Provision IssuesProduct/Quality Assurance and Inspection/Acceptance Term Issues; Government Property Issues	Contract Clause	Clause is missing - SEE NOTES FOR REFERENCE	CLAUSE2	
CAGE, Facility Code, Place of Performance Issues	Vendor Data Issue	Contractor is not active in SAM as required by FAR 4.11 - No EFT payment can be made	CNTRCTR1	NEFT
CAGE, Facility Code, Place of Performance Issues	Vendor Data Issue	CAGE Code is missing or invalid; Contractor's name and address do not match CAGE data in SAM/DLIS; Remittance Address is incomplete	CNTRCTR2	B4A1; B4B1; B4C1;B4D
CAGE, Facility Code, Place of Performance Issues; Product/Quality Assurance and Inspection/Acceptance Term Issues	Vendor Data Issue	Contract does not cite the place of performance or place of performance is incorrect	CNTRCTR3	
Contract/Delivery Order/Mod Number & Calculation/Math Errors/Issues	Contract Number	Contract/Mod/Del Order Number not structured IAW DFARS/PGI 204	CONTNO1	B11C; B11C1; B11C2; B11C3
Contract/Delivery Order/Mod Number & Calculation/Math Errors/Issues	Contract Number	Contract/Mod/Del Order previously used	CONTNO2	B11D1; B11E1
Contract Line Item or Delivery Schedule Issues	Delivery Schedule Issue	Mod cannot be processed; CLINS/SUBCLINS/ELINS were shipped prior to Mod issuance	DELSCH1	R10; R10A; R10B; R10C
Contract Line Item or Delivery Schedule Issues	Delivery Schedule Issue	Delivery schedule quantity must equal the CLIN (SUBCLIN/ELIN) quantity on order	DELSCH2	CCC1
Contract Line Item or Delivery Schedule Issues	Delivery Schedule Issue	Ship To/Mark for code is missing or invalid or not registered in WAWF	DELSCH3	B2H; B2I
Contract Line Item or Delivery Schedule Issues	Delivery Schedule Issue	Delivery Date/Schedule Missing or Incorrect	DELSCH4	B2D
Line of Accounting, Payment Instruction Issues; Contract Line Item or Delivery Schedule Issues; Contract/Delivery Order/Mod Number & Calculation/Math Errors/Issues	Discount Terms	The discount terms cited in the contract/order are unclear	DISCTERM1	
Contract Clauses or Provision Issues	Surveillance Criticality Designator	FAR/DFARS 42.11 require a surveillance critically designator be assigned on all contracts; DPAS rating missing or incorrect	DPAS1	
Contract Clauses or Provision Issues	Surveillance Criticality Designator	FAR/DFARS 42.11 require a surveillance critically designator be assigned on all contracts; DX RATED contracts must be SCD A	DPAS2	WH04
EDA Issues – Corrupt, Missing, Wrong or Documents or Attachments	Documents Unavailable in EDA	Contract/BOA/Mod is not posted on EDA	EDA1	AAA1; AAAS; AAA6
EDA Issues – Corrupt, Missing, Wrong or Documents or Attachments	Documents Unavailable in EDA	Document is corrupt and cannot be opened	EDA2	CCC1
EDA Issues – Corrupt, Missing, Wrong or Documents or Attachments	Documents Unavailable in EDA	Wrong document is linked; EDA Indices data is correct	EDA3	EDA-BN4
EDA Issues – Corrupt, Missing, Wrong or Documents or Attachments	Documents Unavailable in EDA	Document is missing pages or missing attachments	EDA4	AAA4; BBB1; BBB2; BBB3
EDA Issues – Corrupt, Missing, Wrong or Documents or Attachments	Documents Unavailable in EDA	Document is marked "DRAFT"	EDA5	B11F1; B11F2

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EDA Issues – Corrupt, Missing, Wrong or Documents or Attachments	Documents Unavailable in EDA	EDA indices are incorrect, Do not match the CAGE, Admin By or Pay Office through the latest contract modification	EDA6	AAA3; AAA4
FMS Issues; Transportation or Packaging Issues	Defense Security Cooperation	FMS contract terms are incorrect or missing (I/A; MILSTRIP; FMS CASE CODE; TRANSPORTATION)	FMS1	
Product/Quality Assurance and Inspection/Acceptance Term Issues; Contract Clauses or Provision Issues	Inspection Acceptance	Contract incorrectly grants inherent Government function to Contractor; e.g. minor nonconformance acceptance	INSPACPT1	
Administration, Payment or Inspection Office Issues; Product/Quality Assurance and Inspection/Acceptance Term Issues	Inspection Acceptance	The inspection acceptance site is wrong, ambiguous, or missing	INSPACPT2	B2A1; B2A2; B2A3; B2A4; B2B
Administration, Payment or Inspection Office Issues; Product/Quality Assurance and Inspection/Acceptance Term Issues	Inspection Acceptance	The Contract does not meet the criteria for source inspection/acceptance by DCMA; DFARS 246.402	INSPACPT3	
Line of Accounting, Payment Instruction Issues; Contract Line Item or Delivery Schedule Issues; Contract/Delivery Order/Mod Number & Calculation/Math Errors/Issues	Line Item	SUBCLINS cannot be funded by multiple ACRNS	LINEITEM1	
Contract Line Item or Delivery Schedule Issues; Contract/Delivery Order/Mod Number & Calculation/Math Errors/Issues	Line Item	Contract/Del Order/ Mod contains math typographical/calculation errors	LINEITEM2	B12D
Contract Line Item or Delivery Schedule Issues	Line Item	CLIN/SUBCLINS/ELINS are not structured IAW DFARS/PGI 204	LINEITEM3	B1A; B1B
Contract Line Item or Delivery Schedule Issues	Line Item	Unit of Measure is missing or invalid	LINEITEM4	B7C; B7D
Contract Line Item or Delivery Schedule Issues	Line Item	Unit Price/Total item amount is missing or incorrect; or line item can only have a single unit price	LINEITEM5	B7E; B7F; B7GA
Contract Line Item or Delivery Schedule Issues	Line Item	Line items quantity is missing; Line item quantity must be stated in whole numbers	LINEITEM6	B7A; B7B
Transportation or Packaging Issues; FMS Issues; Contract Clauses or Provision Issues; Specification or Standards Issues	Packaging Information	Packaging requirements are missing, incorrect, or conflicting.	PACK1	
Line of Accounting, Payment Instruction Issues; Administration, Payment or Inspection Office Issues	Pay Office	Line of accounting cannot be disbursed by the payment office cited on the contract.	PAYOFFCE1	B10I1
Administration, Payment or Inspection Office Issues	Pay Office	The MOCAS payment office cited is incorrect for the CAGE/Awardee & Contract Administration Office - Must match CAS Directory and DLIS CAGE OFFICE - CAO/ADP Assignment	PAYOFFCE2	B11B1
Line of Accounting, Payment Instruction Issues; Contract Clauses or Provision Issues	Payment Instructions	Payment instructions are required per DFARS PGI 204.7108 - Contract is cost type, contains financing provisions, or CLINS are funded by multiple ACRNS	PI1	B12A
Line of Accounting, Payment Instruction Issues; Contract Clauses or Provision Issues	Payment Instructions	Payment instructions are ambiguous or conflicting	PI2	B12A
Line of Accounting, Payment Instruction Issues; Contract Line Item or Delivery Schedule Issues	PR Number	The PR cited in the document is invalid, incorrect, or unclear	PR1	
Contract Clauses or Provision Issues; Product/Quality Assurance and Inspection/Acceptance Term Issues Administration, Payment or Inspection Office Issues	Other Contract Quality Issues	Contract references conflicting or obsolete specification /standards	QA1	
Product/Quality Assurance and Inspection/Acceptance Term Issues	Other Contract Quality Issues	Critical Safety Item; Critical Application Item Issues	QA2	
Product/Quality Assurance and Inspection/Acceptance Term Issues	Other Contract Quality Issues	FAR 52.246-11 is contained in the contract but no, or incorrect quality management standards are specified	QA3	
CAGE, Facility Code, Place of Performance Issues; Product/Quality Assurance and Inspection/Acceptance Term Issues	Other Contract Quality Issues	Contractor does not have inspection system; Contractor is a distributor -- Does not have an approved inspection system	QA4	
FMS Issues; Transportation or Packaging Issues	Transportation	TRANSPORTATION TERMS ARE MISSING, INCORRECT, OR CONFLICTING; TAC IS MISSING OR INCORRECT; DCMA CANNOT FACILITATE TRANSPORTATION	TRANS1	
Contract Line Item or Delivery Schedule Issues Contract Clauses or Provision Issues; Transportation or Packaging Issues	Transportation	The FOB Point is missing or wrong	TRANS2	B2F