



**DEPARTMENT OF THE NAVY**  
SECRETARY OF THE NAVY COUNCIL OF REVIEW BOARDS  
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IN REPLY REFER TO

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CORB: 000  
13 May 14

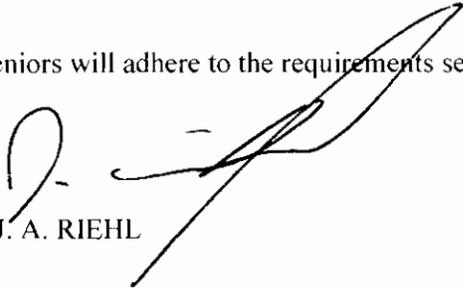
**SECNAVCORB POLICY LETTER 2014-1**

From: Director, Secretary of the Navy Council of Review Boards

Subj: DELEGATION OF REPORTING SENIOR AUTHORITY

Ref: (a) BUPERSINST 1610.10  
(b) MCO P1610.11

1. This policy letter cancels SECNAVCORB Policy Letter 2012-3 and reissues guidance contained therein.
2. Effective immediately, and subject to the limitations set forth in paragraph 3, reporting senior authority for the submission of Navy and Marine Corps fitness reports is hereby delegated to individuals in the following positions:
  - a. President, Naval Discharge Review Board
  - b. President, Physical Evaluation Board
  - c. President, Naval Clemency and Parole Board
  - d. President, Navy Department Board of Decorations and Medals
  - e. President, Combat Related Special Compensation
  - f. President, Personal Security Appeals Board
3. Delegated reporting seniors who are Naval officers may not report on officers who are in the same competitive year group or designator. Members being reported upon must also be directly subordinate to the delegated reporting senior. The Director, Council of Review Boards retains reporting for those officers in the same competitive year group or designator as the delegated reporting senior, and for military delegated reporting seniors.
4. In carrying out these duties, delegated reporting seniors will adhere to the requirements set forth in references (a) and (b).

  
J. A. RIEHL

Copy to:  
Board Presidents  
Counsel