



DEPARTMENT OF THE NAVY
SECRETARY OF THE NAVY COUNCIL OF REVIEW BOARDS
720 KENNON STREET SE STE 309
WASHINGTON NAVY YARD DC 20374-5023

IN REPLY REFER TO

5329
CORB/PEB
13 Feb 12

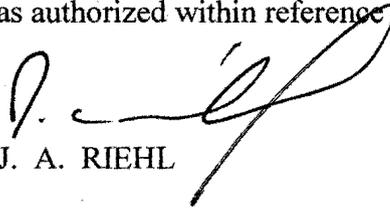
SECNAVCORB POLICY LETTER 2012-1

From: Director, Secretary of the Navy Council of Review Boards

Subj: ELECTRONIC SIGNATURE POLICY

Ref: (a) SECNAVINST 1850.4E
(b) SECNAVINST 5239.21

1. Purpose: To provide updated procedural guidance pursuant to reference (a) and to implement reference (b).
2. Use of Electronic Signatures with Digital Certification. Reference (a) requires original signatures for all submissions to the Physical Evaluation Board (PEB), specifically original signatures associated with Medical Evaluation Board Reports. In lieu of original signatures and to stream-line processes and reduce costs, the PEB will accept, and encourage the use of, electronic signature with digital certification for all submissions. Digital certification of an electronic signature shall be accomplished through public key infrastructure (PKI) certificates issued by DoD or a DoD approved external PKI as authorized within reference (b).


J. A. RIEHL

Copy to:
President, PEB
Senior Legal Counsel, CORB