

ACCESS CONTROL ADVISORY - NCIC CHECKS - 09232013

Date: September 23, 2013

Subj: NCIC VETTING GUIDANCE

Ref: (a) USD Directive Type Memorandum (DTM) 09-12 dated 19 March 2013
(b) OPNAV Instruction 1752.3 dated 27 May 2009
(c) CNIC Instruction 5530.14A dated 29 May 2013
(d) US Fleet Forces Command Force Protection Exception Approval dated 9 Feb 2009

1. BACKGROUND: Per Ref (a) NCIC remains the required method to conduct final government vetting for visitors requiring access to CNIC Installations. This includes short term visitors as well as participants in the Navy Commercial Access Control System (NCACS).

2. SITUATION: Some regions lack the capability to conducting NCIC checks for access control purposes.

3. DISCUSSION:

- Several initiatives are in progress to increase access points to the NCIC database for conducting the required vetting.
 - Phase 3 (2013) 1. Reprogram hand held scanners and establish connectivity at ECPs, and 2. Web services exchange (data transfer) is at 90% progress
 - Phase 4 (2014) 1. OPENFOX Roll out (simplifies access) to NCIC data bases using a direct federal access at Pass/Identification offices and Dispatch Centers. Utilizes existing NMCI terminals. 2. Complete NCACS PIV-I swap out of present and new issue Card (provides high level of identity assurance with embedded government certs and read on the Federal Bridge). Finalizing ATO, PIA, and Planning.
 - Phase 5 (2015) 1. Navy Access Control Visitor Management System (NACVMS). Pilot in progress.
- Effective 30 Sept 2013, all 28 day passes must include NCIC and CLEOC checks prior to issuance.
- Regions and installations that do not have the ability to conduct NCIC checks will receive assistance from the Commander, Navy Region South West (CNRSW) POC: CNRSW Action Officer: (b) (6) Email: (b) (6)@navy.mil PH: COMM: DSN: (b) (6) (b) (6) (b) (6)
- Process to request CNRSW assistance for CNRMW and CNRM
 - Email with received from requesting NCIC assistance region with the minimum data required to perform check. PIA rules apply.
 - CNRSW conducts NCIC check and returns ID identifier to requesting region security originator with a pass or fail annotation. Pass applicants can then conduct final ID inspection, identity verification and issuance per ref (c).

4. ACTION ITEMS:

- CNRMW and CNRM coordinate with CNRSW POC to facilitate a smooth process while respecting PIA/PII rules in place.
- This process applies to CNRMW and CNRM who lack NCIC capability. All regions SHALL NOT issue NCACS cards or 28 day passes until the required NCIC checks, CLEOC and SORNA checks are conducted using their respective access points.

5. POC. CNIC HQ POC (b) (6) at (b) (6) or (b) (6)@navy.mil

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