ORDER FOR WORK AND SERVICES-SECNAV M-7000.1)

1. THIS ORDER MUST BE ACCEPTED ON A REIMBURSABLE BASIS ONLY AND IS SUBJECT TO THE CONDITIONS LISTED ON THE REVERSE SIDE.

2. DOCUMENT NUMBER

3. REFERENCE NUMBER	4. FUNDS EXPIRE ON	5. WORK COMPLETION DATE	6. DATE PREPARED	7. AMENDMENT NO.

8. FROM:

9. FOR DETAILS CONTACT:

10. TO:

UIC

11. MAIL BILLINGS **TO**:

12. ACCOUNTING DATA TO BE CITED ON RESULTING BILLINGS

A. ACRN	B. APPROPRIA-TION	C. SUB-HEAD	D. OBJ. CLASS	E. BU. CONTROL	F. SA	G. AAA	H. TT	I. PAA	J. COST CODE	K. AMOUNT
										0.00
										0.00
										0.00
										0.00

L.	TOTAL THIS DOCUMENT	0
M.	CUMMULATIVE TOTAL	0.00

13. THIS ORDER IS ISSUED AS A ☐ PROJECT ORDER ☐ AN ECONOMY ACT ORDER AND IS TO BE ACCOMPLISHED ON ☐ FIXED PRICE OR ☐ COST REIMBURSEMENT BASIS. WHEN THE FIRST BLOCK IS CHECKED, THIS ORDER IS PLACED IN ACCORDANCE WITH THE PROVISIONS OF 41 U.S. CODE 23 AND DOD DIRECTIVE 7220.1. THE FOLLOWING SUPPLEMENTARY ITEMS ON REVERSE ALSO APPLY AND ARE AN INTEGRAL PART OF THIS ORDER:

14. DESCRIPTION OF WORK TO BE PERFORMED AND OTHER INSTRUCTIONS

15. I CERTIFY THAT THE FUNDS CITED ARE PROPERLY CHARGEABLE FOR THE WORK OR SERVICES REQUESTED.

AUTHORIZING OFFICIAL

NAME

TITLE

SIGNATURE

DATE

16. THIS ORDER IS ACCEPTED AND THE WORK OR SERVICES WILL BE PRO-VIDED IN ACCORDANCE HEREWITH.

ACCEPTING OFFICIAL

NAME

TITLE

SIGNATURE

DATE

Clear Form Save Form Print Form

CONDITIONS/INSTRUCTIONS GOVERNING USE OF THIS FORM AND SUPPLEMENTARY ITEMS TO BE CONSIDERED AN INTEGRAL PART OF THIS ORDER

CONDITIONS/INSTRUCTIONS GOVERNING THE USE OF THIS FORM:

This form will only be used for requesting work and/or services. This form will not be used for requesting local purchases, contractual procurement, or material from stock. The purchase/procurement, or requisitioning from stock, of material incident to the performance of this order, however, is permissible.

Note: Requests for the purchase or contractual procurement of material or services will be accomplished through the use of Request for Contractual Procurement, SECNAV 7000/11T.

Requests for standard and/or non-standard stock available within the U.S. Government will be accomplished through the use of DOD Single Line Item Requisition System Documents (DD Form 1348 and/or 1348-6, as appropriate).

SUPPLEMENTARY ITEMS:

1. Written acceptance of this order is required and will be accomplished by completing Block 16 on one copy of this order and returning it to the requesting activity cited in Block 8. Acceptance must be on a reimbursable basis only.

2. Amounts authorized by this document have been reserved by the requesting activity and will be obligated upon receipt of the acceptance copy of this document.

3. Amounts authorized by this document may not be exceeded. Additional funds, if required, will be requested from the activity cited in Block 8. Approval of such requests will be accomplished by the requesting activity through the issuance of an amendment to this document, appropriately reflecting the amount of additional funds being provided.

4. The funds authorized by the document are available for obligation by the performing activity cited in Block 10 until the date indicated in Block 4, or Block 5, as appropriate. Funds not actually obligated by the performing activity by that date will be returned to the requesting activity via Status of Reimbursable Orders of similar acceptable form.

5. Extension of the work completion date cited in Block 5 of this order, if required, must be requested in writing and is subject to the approval of the requesting activity cited in Block 8. Approval of such requests will be accomplished by the requesting activity through the issuance of an amendment to this document, citing the work completion date.

6. This order is issued as a Project Order, as indicated in Block 13, and is placed in accordance with 41 U.S. Code 23 and DOD Directive 7220.1 (Regulations Governing the Use of Project Orders). Performance of the work and/or services requested must be accomplished in accordance with these same statutes and regulations.

7. Billings will normally be submitted by the performing activity on a monthly basis unless specifically stated in Block 14.

8. This order is placed pursuant to the Economy Act (31 U.S.C. 686) and will be performed in accordance therewith.

9. Amounts authorized by this document ARE subject to Section 3679, R.S.

10. Amounts authorized by this document ARE NOT subject to Section 3679, R.S.