1. **Purpose.** To publish the functions and tasks of U.S. Naval Academy (USNA), Annapolis, Maryland, under the mission established by reference (a). Major changes include defining supported and supporting command relationships and updating education, physical, commissioning, and supporting command requirements. This instruction is a complete revision and should be reviewed in its entirety.

2. **Cancellation.** OPNAVINST 5450.330A.

3. **Scope and Applicability.** This instruction applies to all personnel and subordinate unit identification codes that report to the Superintendent, USNA, and those commands which share a supported or supporting relationship with USNA.

4. **Mission.** The mission of USNA is to develop midshipmen morally, mentally, and physically and to imbue them with the highest ideals of duty, honor, and loyalty in order to graduate leaders who are dedicated to a career of naval service and have potential for future development in mind and character to assume the highest responsibilities of command, citizenship, and government.

5. **Status and Command Relationships.** USNA is a shore activity in an active status under the Superintendent, USNA, Annapolis, Maryland.

   a. **Echelon**

      (1) Chief of Naval Operations (CNO)

      (2) Superintendent, USNA

   b. **Local Coordination**

      (1) Superintendent, USNA
(2) Commander, Naval Support Activity (NSA) Annapolis

6. Supported and Supporting Activities

   a. USNA is immediate superior in command of the Naval Academy Preparatory School (NAPSCOL), Newport, Rhode Island.

   b. Supporting activities include:

      (1) Commander, Naval Installations Command;

      (2) Commandant, Naval District Washington;

      (3) Commander, NSA Annapolis, Maryland;

      (4) Commander, Naval Health Clinic, Annapolis, Maryland;

      (5) Commander, Naval Facilities Engineering Command Washington Public Works Department, Annapolis, Maryland; and

      (6) Director, Naval History and Heritage Command.

7. Overseas Diplomacy. USNA serves as an instrument of U.S. foreign policy by initiating and continuing programs which promote positive relations with foreign navies and naval academies.

8. Oversight. Oversight is provided by the USNA Board of Visitors, CNO, Vice Chief of Naval Operations (VCNO), and Director, Navy Staff (DNS), and includes, but is not limited to, evaluating the quality and integrity of USNA, assessing institutional leadership, and ensuring that the USNA mission is met. As the Navy's education executive agent, VCNO chairs the Advanced Education Review Board (AERB) as described in reference (b). The AERB, which meets at least semi-annually, serves as a forum to provide advice regarding education policies and programs at the Navy's education institutions. The Superintendent for USNA is a designated member of the AERB. USNA will conduct routine education and education-related base support and facilities business through either the Deputy Chief of Naval Operations, Manpower, Personnel, Training and Education (CNO (N1)) or Deputy Chief of Naval Operations, Fleet Readiness and Logistics (CNO (N4)), as appropriate.

9. Outcome Assessment. The Superintendent must maintain a formal program of assessment regarding USNA’s effectiveness in meeting its institutional mission and strategic goals. Results of this program, as well as a summary of the data on which it is based, must be made available annually to the Board of Visitors, CNO, DNS, and CNO (N1). Institutional effectiveness will be monitored by the Academy Effectiveness Board at USNA.
10. **Action.** To ensure USNA is effective and efficient in mission accomplishment, the Superintendent will periodically assess the content and relevance of enclosure (1). As changes are deemed necessary to enhance institutional effectiveness, the Superintendent will forward recommended changes to CNO, CNO (N1), and DNS.

11. **Records Management.** Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy (SECNAV) Manual 5210.1 of January 2012.

12. **Review and Effective Date.** Per OPNAVINST 5215.17A, CNO (N1) will review this instruction annually on the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 5 years, unless revised or cancelled in the interim, and will be reissued by the 5-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the cancellation is known following the guidance in OPNAV Manual 5215.1.

Releasability and distribution:
This instruction is cleared for public release and is available electronically only via Department of the Navy Issuances Web site, [http://doni.documentservices.dla.mil](http://doni.documentservices.dla.mil)
FUNCTIONS AND TASKS USNA, ANNAPOLIS, MARYLAND

1. Education

   a. Provides, each year, newly commissioned officers who have been immersed in the
      history, traditions, and professional values of the Navy and Marine Corps and developed to be
      leaders of character, dedicated to a career of professional excellence in service to the Nation.

   b. Provides officers who will generate a core group of innovative leaders capable of
      thinking critically and who will exert positive peer influence to convey and sustain these
      traditions, attitudes, values, and beliefs essential to the long-term readiness and success of the
      Navy and Marine Corps.

   c. Provides and conducts an educational program suitable for producing a graduating class
      with academic backgrounds commensurate with the needs of the naval service.

   d. Ensures a minimum of 65 percent of Navy-option midshipmen complete a technical
      degree program before receiving a Navy commission.

   e. Provides education and training in the knowledge and skills needed to excel in the
      maritime environment. Provides training opportunities through both classroom exercises and
      practical training afloat, during both academic year and midshipmen summer training.

   f. Develops junior officers who possess leadership, character, a high sense of personal
      honor, integrity, accountability, an unqualified acceptance of responsibility, and duty to self,
      service, and country.

   g. Delivers a strong core curriculum coupling a technical foundation with studies in the
      liberal arts, thereby ensuring that graduates are prepared for service in any warfare specialty
      regardless of academic major.

   h. Develops junior officers who have an understanding of the proper relationships between
      officers and enlisted personnel and between junior and senior personnel.

   i. Graduates leaders who are prepared and educated to serve in combat as standard bearers
      of the naval profession in service to their Nation.

   j. Develops, maintains, and as appropriate, revises curricula for all courses of instruction to
      support USNA mission and the current and future needs of the naval service.

   k. Maintains information resources, including traditional library facilities and learning
      commons, and collections including electronic information access, to support USNA’s education
      and research programs.
1. Maintains educational support programs to enhance midshipmen learning and development and minimize attrition of midshipmen who show promise of effective service as officers in the naval service.

   m. Assists the CNO as requested on matters of undergraduate military education for USNA midshipmen.

   n. Keeps CNO advised regarding progress and general results of the education being provided to USNA midshipmen.

   o. Operates and maintains training equipment and devices necessary to academically and professionally develop USNA midshipmen.

   p. Supports research by faculty, staff, and students, especially but not limited to research that supports the academic program and the naval profession.

   q. Supports academic freedom of faculty and students including engaging in intellectual debate and research of significant and contentious areas, without fear of reprisal, in order to foster learning and discovery.

   r. Provides direct oversight of the academic program at NAPSCOL, Newport, Rhode Island, to ensure midshipmen admitted from NAPSCOL are sufficiently prepared with both foundational knowledge and effective learning habits to complete the challenging USNA curriculum.

2. Admissions. To comply with the strategic guidance in reference (a), the Superintendent:

   a. Encourages qualified candidates from populations traditionally underrepresented in the naval officer corps to apply for admission to USNA. These underrepresented populations include, but are not limited to: African-Americans, Hispanic and Latino populations, Native Americans, rural Americans, and women, in general.

   b. Encourages qualified candidates from the Navy and Marine Corps enlisted ranks who seek to serve their Nation as naval officers to apply for admission to USNA.

   c. Encourages qualified candidates from foreign countries designated annually by the Secretary of Defense to apply for admission to USNA. The number of qualified foreign candidates admitted annually will be adjusted to maintain the total foreign enrollment at USNA as close to the Title 10 established limit as feasible.

   d. Encourages candidates with a strong interest in science, technology, engineering, and mathematics (STEM) disciplines to apply for admission to USNA.
3. **Physical Readiness.** Because intercollegiate competitive athletics contribute so markedly to officer development, and because it is important that USNA athletic teams personify the highest standards of the Navy and Marine Corps before a national audience, the USNA intercollegiate athletic program must comply with all applicable National Collegiate Athletic Association rules and regulations. In addition, the varsity athletic programs will compete at the Division I level.

   a. Develops the skills necessary to sustain outstanding performance in a competitive environment, both as an individual and as a member of a team.

   b. Develops junior officers with physical conditioning sufficient to support maximum performance at the limits of physical endurance.

4. **Commissioning Requirements**

   a. Commissions officers to meet the annually mandated officer recruiting goals established by CNO (N1) and Headquarters Marine Corps Manpower and Reserve Affairs.

   b. Commissions no less than 95 percent of those midshipmen being appointed in the Navy as unrestricted line officers unless otherwise delineated by CNO (N1).

   c. Commissions no less than 65 percent STEM majors into the Navy.

5. **Conferences.** Serves as host for a wide variety of international and high-level naval conferences which directly support USNA’s mission.

6. **Support**

   a. Administers nominations made by members of Congress and other officials authorized to nominate candidates for admission to USNA.

   b. Exercises chain of command authority over NAPSCOL.

   c. Makes recommendations to CNO regarding changes in academics, facilities, funding, and logistic requirements necessary to effectively accomplish assigned mission and functions.

7. **Financial Services**

   a. Exercises budgetary and funding control over funds allocated by CNO. Develops and coordinates long and short range financial plans and programs.

   b. Exercises budgetary and funding control over private gift funds in the USNA Gift and Museum Fund Program.
c. Provides midshipmen disbursing services.

d. Provides comptroller and internal review services.

e. Provides budget and accounting services.

8. Information Technology (IT) and Information Management

   a. Provides mission area management and control to include planning, programming, budgeting, and execution of all USNA IT acquisitions and implementations.

   b. Provides an integrated IT environment to include:

      (1) voice, video, and data services;

      (2) Web, intranet, and extranet services;

      (3) enterprise application hosting services;

      (4) message center services; and

      (5) information assurance (IA) services.

   c. Acquires, develops, integrates, implements, monitors, and maintains application and operating system software including associated enterprise databases.

   d. Acquires, develops, integrates, implements, monitors, and maintains IT hardware and network services.

   e. Acquires, develops, integrates, implements, monitors, and maintains IT security and IA services.

   f. Provides client-level technical support, licensing, and maintenance services.

9. Inter and Intra-Command Support

   a. Maintains a staff judge advocate office to provide legal, ethics, and policy advice and services on command issues to the Superintendent, faculty, staff, and midshipmen.

   b. Provides a public affairs program, including hometown news services.

   c. Provides religious programs and consultations.
d. Provides management assistance.

e. Provides administrative support services.

f. Provides a music program and supports the USNA Band.

g. Provides audio and visual services, including radio-television production and graphic arts.

h. Provides support through the Midshipman Welfare Fund (club sports and extra-curricular activities) and USNA Business Services Division (retail merchandise, food service, and personal services).


11. Director, Vice Admiral Stockdale Center for Ethical Leadership

   a. Enhances and strengthens the leadership, character, and ethics development programs at USNA.

   b. Conducts research and provides educational services in the field of ethical leadership to support USNA, the naval services, and other national institutions of influence.

12. NAPSCOL

   a. Provides an avenue for effective transition to the academy environment and prepares selected candidates for admission who are judged to need additional preparation in academics, physical fitness, or character development.

   b. Provides tailored individual instruction to strengthen candidate abilities and to correct deficiencies in academic areas. Additionally, NAPSCOL provides supplementary instruction in military orientation, physical development, athletics, leadership, and character development.

13. Cemetery and Columbarium

   a. Maintains USNA cemetery and columbarium in a uniform and dignified manner.

   b. Prescribes the rules and regulations for operating and maintaining the cemetery and columbarium, to include eligibility policies, application procedures, monument guidance, and physical record management.
14. **Commander, Naval Installations Command.** Enables and sustains USNA by designing, developing, and delivering integrated shore capabilities and support that facilitates USNA’s mission accomplishment.

15. **Commandant, Naval District Washington (NDW).** Exercises area coordination over military and civilian employees assigned within the geographic area encompassed by NDW. Supports USNA’s operational readiness and provide service excellence to supported commanders and customers.

16. **NSA Annapolis**
   a. Provides base operating support functions in support of USNA, tenant commands, and their respective missions.
   b. Provides family housing services.
   c. Provides maintenance control services, facilities maintenance, utilities, transportation maintenance, and construction equipment maintenance.

17. **Naval Health Clinic Annapolis**
   a. Provides comprehensive ambulatory medical services to the Brigade of Midshipmen and active duty personnel assigned to USNA, tenant commands, their families, and eligible beneficiaries.
   b. Provides comprehensive dental services to the Brigade of Midshipmen and active duty personnel assigned to USNA and tenant commands.
   c. Directs and coordinates medical and dental readiness, preventive health assessments, occupational health, sports medicine and orthopedic surgery, ancillary services (lab, radiology, pharmacy), optometry, behavioral health, and immunizations.

18. **Naval Facilities Engineering Command, Washington Public Works Department, Annapolis**
   a. Provides facilities support to USNA and NSA, Annapolis.
   b. Provides passenger transportation services.
   c. Provides for base development, planning, design construction, and capital improvements.

19. **Director, Naval History and Heritage Command**
   a. Manages the administrative and financial business of the USNA Museum.
b. Records the location of museum objects and arrange for loaning and transporting naval art and artifacts to other museums as well as various buildings on the Washington Navy Yard that are in compliance with climate and security standards.