OPNAV INSTRUCTION 5401.8D

From: Chief of Naval Operations

Subj: NAVAL INFORMATION FORCE RESERVE

Ref: (a) COMNAVRESFORCOMINST 5450.3C
(b) COMNAVRESFORCOMINST 5450.8
(c) DoD Instruction 3325.11 of 26 June 2015
(d) SECNAV M-5510.30 of June 2006
(e) SECNAV M-5510.36 of June 2006
(f) SECNAVINST 5239.3C
(h) UFC 2-000-05N, Facility Planning Criteria for Navy/Marine Corps Shore Installations 30 Jun 2016 (NOTAL)

1. Purpose. To establish program sponsor and advisor roles for the Naval Information Force Reserve (NAVIFORES). This instruction is a complete revision and should be read in its entirety. Changes to this revision include:

   a. Revising Commander Information Dominance Corps Reserve Command to Commander Naval Information Force Reserve (COMNAVIFORES), per OPNAVNOTE 5400 Ser DNS-33/16U102226.

   b. Per reference (a), designating and tasking COMNAVIFORES to serve as the Navy Reserve Force Special Security Officer and to implement, monitor, and inspect security management programs of all Navy Reserve Component personnel indoctrinated into sensitive compartmented information.

   c. Authorizing COMNAVIFORES signature authority for memorandum of agreement between the Defense Intelligence Agency and the Deputy Chief of Naval Operations for Information Warfare (CNO N2N6) for the Joint Reserve Intelligence Program.

2. Cancellation. OPNAVINST 5401.8C.
3. **Background.** COMNAVIFORES is the type commander (TYCOM) for Navy Reserve cryptologic warfare, intelligence, information professional, and meteorology, oceanography, and space communities. Reference (a) delineates the mission, functions, and tasks of COMNAVIFORES. Reference (b) publishes the roles and responsibilities of COMNAVIFORES, Naval Information Force Reserve (NAVIFORES) region commanders, Reserve Component command commanders, and Navy operational support center commanding officers.

4. **Scope and Applicability.** The provisions of this instruction are applicable to CNO N2N6 as the Deputy Chief of Naval Operations for Information Warfare, and to COMNAVIFORES as the TYCOM for Navy Reserve cryptologic warfare, intelligence, information professional, and meteorology, oceanography, and space communities.

5. **Roles and Responsibilities**

   a. **Program Sponsor.** CNO N2N6 and the Director of Naval Intelligence (DNI) is the program and primary resource sponsor for the Navy Information Warfare Community (IWC) and NAVIFORES. The program sponsor will:

      (1) Represent NAVIFORES and advise the Chief of Naval Operations (CNO) concerning IWC Reserve planning and policy development.

      (2) Act as the Office of the Chief of Naval Operations (OPNAV) point of contact and liaison for IWC Reserve issues in coordination with the Chief of Navy Reserve (CNO N095).

      (3) Develop, coordinate, and publish OPNAV policies pertaining to the IWC Reserve.

      (4) Coordinate with CNO N095 and the IWC Reserve community manager to ensure the IWC Reserve end-strength distribution achieves CNO guidance.

      (5) Develop, coordinate, and issue OPNAV policy concerning IWC Reserve operational support.
(6) Ensure that IWC Reserve forces are fully integrated into IWC planning, training, operations, and missions, to include alignment and allocation of resources for low-density high-skill qualification and sustainment requirements.

(7) Coordinate IWC Reserve facilities and mobilization training requirements with Department of Defense, other Services, Navy resource sponsors, and systems commands.

(8) Plan, program, and budget for IWC active and Reserve manpower, training, facilities, and equipment.

(9) Manage the IWCs to ensure optimum development and use of information community programs.

b. Program Advisor. The program advisor is the senior Reserve flag officer within NAVIFORES and is designated as Deputy DNI for Reserve Affairs. The program advisor must:

(1) Report to the CNO N2N6 and DNI to identify requirements and recommend policy regarding the IWC Reserve.

(2) Establish, develop, and recommend material requirements and technology equipment and infusion for the IWC Reserve.

(3) Serve as the senior IWC Reserve representative for training and professional development.

(4) Act as the DNI's representative to the Office of the Under Secretary of Defense for Intelligence Reserve Military Intelligence General Officer Steering Committee.

(5) Consult with and advise the DNI; CNO N095; Commander, Navy Information Force; Commander, Navy Reserve Forces Command; Commander, U.S. Fleet Cyber Command; Commander, Naval Meteorology and Oceanography Command; and within NAVIFORES concerning proposed changes affecting the IWC Reserve.

(6) Coordinate with Assistant Deputy Chief of Naval Personnel and Deputy Commander, Navy Personnel Command to advise on the management of the long-term health of officer and enlisted communities across the IWC Reserves.
c. Security Clearance. COMNAVIFORES serves as the Navy Reserve Force Special Security Officer and must implement, monitor, and inspect security management programs of all Navy Reserve Component personnel indoctrinated into sensitive compartmented information, per references (a), (c), (d), (e), (f), and (g).

5. Facilities

   a. Standards for IWC Reserve drill facilities are established in reference (h), which will be used to assess the adequacy of current and proposed facilities. Additional space considerations beyond these standards may be necessary to meet the Joint Service requirements levied on the IWC Reserve under reference (c). Sensitive compartmented information facilities (SCIF) will be provided, as funding is available, for all IWC Reserve units designated by the program advisor or the active supported command as requiring SCIFs for operational support or mobilization training requirements.

   b. Per references (c) and (g), and formal agreements between the Joint Reserve Intelligence Program manager and CNO N2N6, the DNI delegates authority to NAVIFORES for all issues pertaining to the day-to-day oversight, management, operation, and maintenance of the Navy-sponsored Joint Reserve Intelligence Center sites, to include signature authority to COMNAVIFORES, for memorandums of agreement between the Defense Intelligence Agency and the CNO N2N6 for the Joint Reserve Intelligence Program.

6. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy (SECNAV) Manual 5210.1 of January 2012.

7. Review and Effective date. Per OPNAVINST 5215.17A, CNO N2N6 will review this instruction annually on the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 5 years, unless revised or cancelled in the interim, and will be reissued by the 5-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise,
if the instruction is no longer required, it will be processed for cancellation as soon as the cancellation is known following the guidance in OPNAV Manual 5215.1.

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