



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, DC 20350-2000

COCINST 5420.2  
N097  
20 Jun 2020

CHIEF OF CHAPLAINS INSTRUCTION 5420.2

From: Chief of Chaplains, OPNAV (N097)

Subj: DETAILING STRATEGIC ADVISORY GROUP

Ref: (a) SECNAVINST 1730.7E

1. Purpose. This instruction provides policy governing the Detailing Strategic Advisory Group (DSAG). The DSAG advises the DORM and Chaplain Corps (CHC) detailers in order to:

- a. Provide Professional Naval Chaplaincy (PNC) input to the detailing process.
- b. Enhance intentional placement of chaplains in the right position at the right time.
- c. Identify domain leader requirements.
- d. Develop CHC leadership as a collaboration across domains for the enterprise.
- e. Identify gaps in billet structure to support changing mission requirements.

2. Cancelation. U.S. Navy Chaplain Corps Detailer Strategic Advisory Group Charter, of 1 October 2018

3. Applicability. The provisions of this instruction apply to CHC detailing informed by the Professional Naval Chaplaincy (PNC) system, as defined in reference (a).

4. Background. The DSAG is the appropriate forum for robust dialogue between domain leaders and detailers generating advice to the Director of Religious Ministry (DORM) on best "fit" as well as the prioritization of "fill." Leaders provide inputs to the detailer and community manager on billet requirements to support long-term leader development while responding to operational and other Navy, Marine Corps, and Coast Guard missions, reducing billet gaps and balancing platform requirements with current inventory. The culmination of this effort is a Chaplain Corps (CHC) detailing process that is transparent and collaborative, operationally responsive to mission and religious requirements, and strategically committed to leader development.

5. Membership. The DSAG is comprised of:

- a. Director for Manpower (N0971) as DSAG Chairperson

- b. CHC detailer
- c. CHC community manager
- d. N097 Executive Assistant (EA)
- e. The following senior chaplains from:
  - (1) United States Fleet Forces Command
  - (2) United States Pacific Fleet, Commander
  - (3) Navy Installations Command
  - (4) United States Marine Corps Forces Command
  - (5) United States Marine Corps Forces Pacific
  - (6) United States Marine Corps Installations Command
  - (7) United States Coast Guard Headquarters
  - (8) Bureau of Medicine and Surgery
- f. N097 Staff Judge Advocate as non-voting member
- g. Other community subject matter experts by direction of the DORM or N0971 for specific requirements not represented by assigned membership to include support staff.

6. Roles and Responsibilities

a. N0971

- (1) Chair DSAG.
- (2) Collect and compile assessments from DSAG members.
- (3) Generate reports pertinent to DSAG recommendations.

b. DSAG Members

- (1) Personnel Supervision.
  - (a) Consider projected rotation date and retirement plans.
  - (b) Be prepared to discuss chaplain qualifications for detailing to next billet.

(2) Domain Representation

(a) Identify applicable billets in domain requiring fill within the current and following three years. Delineate prerequisites that prepare individuals to fill those billets.

(b) Maintain awareness of recommendations of subordinate supervisory chaplains for response to detailer's questions of possible fit for billets.

(c) Identify domain and cross-domain experience trajectories.

(3) CHC Leadership

(a) Identify institutional requirements for PNC across the enterprise.

(b) Collaborate to plan development of chaplains across domains for career-long growth.

(c) Identify recommended actions to improve development of PNC.

c. EA. Report out strategic challenges requiring manpower/training requirements for follow-through by N097 staff, Naval Chaplaincy School and Center, and other support personnel.

d. N097 Staff Judge Advocate

(1) Administer the following oath to DSAG members and support staff at the beginning of every DSAG meeting:

Do each of you solemnly swear (or affirm) that you will perform your duties as a member of the Detailing Strategic Advisory Group without prejudice or partiality, having in view both the special fitness of officers and the efficiency of the naval service, and you will not divulge the proceedings of this Group except as authorized or required by higher authority, so help you God?

(2) Render legal guidance as needed.

7. Policy. DSAG members will strictly adhere to the tenets of PNC and the mission of this advisory group in accordance with the following:

a. All discussions will be scoped to qualifications substantiated in records available to supervisory chaplains.

b. Final decisions on placement will remain under the authority and standard operating procedures of Commander, Naval Personnel Command.

8. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at

<https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

9. Review and Effective Date. Per OPNAVINST 5215.17A, N097 will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.



B. W. SCOTT

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via Department of the Navy Issuances Web site, <https://www.secnav.navy.mil/doni/default.aspx>