



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

COCINST 1650.2
N097
30 Mar 2020

CHIEF OF CHAPLAINS INSTRUCTION 1650.2

From: Chief of Chaplains, OPNAV (N097)

Subj: PROFESSIONAL NAVAL CHAPLAINCY AWARD ADVISORY GROUP

Encl: (1) John H. Craven Servant Leadership Award
(2) John H. Craven Biography
(3) Thomas D. Parham, Jr. Leadership Award for Junior Officers
(4) Thomas D. Parham, Jr. Biography
(5) Military Chaplains Association Distinguished Service Award
(6) Joshua Louis Goldberg Award
(7) Joshua Louis Biography
(8) Professional Naval Chaplaincy Excellence Award
(9) Professional Naval Chaplaincy Excellence Award Nomination Template

1. Purpose. To establish and issue the procedures for the Chaplain Corps' (CHC) Professional Naval Chaplaincy Award Advisory Group (PNC-AAG).

2. Cancellation. COCINST 1650.1A

3. Applicability. This instruction applies to CHC officers and enlisted personnel as outlined in enclosures (1) through (9).

4. Responsibilities

a. The Chief of Chaplains (COC) will:

(1) Designate N0973 as the PNC-AAG Chairperson.

(2) Appoint five CHC officers of the rank of Captain, who are sitting members of the Professional Naval Chaplaincy Executive Board (PNCEB), for the convening PNC-AAG.

(3) Determine award recipients and nominees in accordance with the enclosures.

b. The PNC-AAG will make recommendations to the CoC in accordance with this policy.

c. The PNC-AAG Chairperson will:

(1) Receive award nomination packages from the CoC's Executive Assistant (EA).

(2) Distribute nomination packages to the PNC-AAG members.

(3) Brief PNC-AAG members on the nominations and nomination criteria for each award.

(4) Submit a memorandum for the record to the CoC of the proceedings and the PNC-AAG recommended award recipients and nominees for each award in accordance with enclosures.

d. Support Directorate. Collect nomination packages prior to the convening PNC-AAG.

5. Procedures

a. The CoC may:

(1) Approve PNC-AAG recommendations.

(2) Direct the board to reconvene to reconsider other existing nominees.

(3) Direct the EA to solicit additional nominations.

(4) Elect to not name a recipient of any of the awards outlined in enclosures.

(5) Elect to not make a recommendation.

(6) Amend or rescind an award after the selection has been made should additional credible information be obtained which would have precluded the nominee from consideration.

b. PNC-AAG proceedings are limited to the PNC-AAG members and the CoC. No PNC-AAG member will discuss the deliberations or recommendations outside of PNC-AAG meetings or discussions with the CoC.

c. The PNC-AAG will determine its recommendations by a majority vote of its members.

d. The PNC-AAG may report a vote of “no recommendation” to the CoC if the PNC-AAG is unable to identify a viable nominee.

e. The PNC-AAG may conduct its deliberations in person, via video-teleconference, or teleconference.

f. All nomination packages will include a command letter of endorsement.

g. Claimant chaplains, to include the Naval Special Warfare Command and Navy Reserve Force Command, will submit one nomination for each award from within their clemencies to chiefofchaplains.fct@navy.mil between 1 February and 1 May annually.

h. The EA will notify organizations or awardees by 20 May.

6. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

7. Review and Effective Date. Per OPNAVINST 5215.17A, N097 will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.



B. W. SCOTT

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via Department of the Navy Issuances Web site, <https://www.secnav.navy.mil/doni/default.aspx>

JOHN H. CRAVEN SERVANT LEADERSHIP AWARD

1. Award. Chaplain John H. Craven exemplified excellence in Professional Naval Chaplaincy, long before the concept was articulated in SECNAVINST 1730.7E. He epitomized the CHC's core capabilities: providing faith-specific religious ministry according to the tenets of one's own religious organization, facilitating the religious requirements of personnel of other faiths, caring for all service members, and advising the command.

2. Nomination Criteria

a. Any CHC officer, who is a captain or a captain-select, may nominate another CHC officer, who is a captain or captain-select, for the John H. Craven Servant Leadership Award (CSLA). Self-nominations will not be considered.

b. Chaplains serving on the Chief of Chaplains' staff are excluded from being nominated. They may, however, submit nominations.

c. Nominees must be proven servant leaders whose ministry exemplifies the CHC motto: "Called to Serve." They must be exceptionally dedicated to ensuring the professional and personal well-being of their people. They must be recognized as leaders who have demonstrated servant leadership throughout their naval careers. They must embody the CHC's core competencies as defined in SECNAVINST 1730.7E.

3. Submission Requirements. In addition to the required command letter of endorsement, a nomination letter of no more than one-page in length, single-spaced, Times New Roman, 12-point font.

CHAPLAIN JOHN H. CRAVEN BIOGRAPHY

Born in 1916 in Cape Girardeau, Missouri, John H. Craven enlisted in the Marine Corps in 1933. While stationed aboard USS NEW MEXICO (BB 40) at Pearl Harbor he felt a call to ministry. He transferred to the Marine Corps Reserve and began preparations for ministry, returning to active duty in 1942 as a Navy chaplain.

Chaplain Craven's service during World War II was both exemplary and inspiring. He accompanied Marines on amphibious landings throughout the Pacific and witnessed the raising of the American flag atop Mt. Suribachi at Iwo Jima. During the Korean War, Chaplain Craven provided ministry and comfort to the Marines during the landing at Inchon and through the battle for Seoul. He accompanied the embattled 7th Marine Regiment on the bitterly cold and bloody retreat from the Chosin Reservoir and was a source of great strength and comfort to the Marines in his care.

On Nov. 22, 1963 Chaplain Craven was present at Bethesda Naval Hospital to provide pastoral care and comfort to the grieving family and loved ones of President John F. Kennedy when his body was brought to Bethesda after his assassination.

As Chaplain for the Fleet Marine Force Pacific at the height of the war in Vietnam, Chaplain Craven made several trips to Southeast Asia. He later transferred to Headquarters Marine Corps in Washington, D.C. and served for five years as the Chaplain of the Marine Corps.

After more than 30 years of service to his country through three wars, Chaplain Craven retired from active duty in 1974. In 1983, on the 50th anniversary of Chaplain Craven's enlistment into the Marine Corps, then Commandant, General P. X. Kelley declared him a "legend" who "served with the Marines longer than any other Chaplain in American history."

John H. Craven died April 10, 2001 at the age of 85 and interred among our nation's greatest heroes at Arlington National Cemetery.

THOMAS D. PARHAM, JR. LEADERSHIP AWARD FOR JUNIOR OFFICERS

1. Award. Chaplain Thomas D. Parham, Jr. exemplified persistence and toughness in the face of discrimination and challenging assignments. In responding to the demands of ministry within the Navy in 1967, Chaplain Parham said, “Chaplains mediate a spiritual power which is more effective than temporal power. The power of loving example is invincible. It is the chaplain’s privilege to be that example at work.”

2. Nomination Criteria

a. Any Religious Program Specialist or CHC officer, who is a lieutenant commander or junior, may nominate a CHC officer, who is a lieutenant commander or junior, for the Thomas D. Parham, Jr. Leadership Award for Junior Officers (PLA). Self-nominations will not be considered.

b. Chaplains serving on OPNAV N097 staff are excluded from nomination. However, they may submit nominations.

c. Nominees must demonstrate a capacity to:

(1) Lead their religious ministry team (RMT) and their peers to operationalize religious ministry (RM) within their domain.

(2) Foster spiritual toughness and resilience within their RMT and command.

(3) Strengthen the individual and collective character of Professional Naval Chaplaincy (PNC).

(4) Identify and disseminate RM best practices throughout their domain.

(5) Employ personal grit in the face of adversity.

3. Submission Requirements. Assembly and submission of nomination packages is the responsibility of the individual nominating the chaplain. Nomination packages must include:

a. A package cover letter listing the contents of the nomination package.

b. Letters of recommendation that are one-page in length, single-spaced, in 12-point Times New Roman font, from the following:

(1) Nominating Peer.

(2) Member of current RMT, preferably a Religious Program Specialist.

(3) Commanding Officer.

- (4) A senior Chaplain within the nominee's domain.
- (5) The nominee's Ecclesial Endorsing Agent.
- c. The nominee's Physical Readiness Information Management System data indicating the nominee is within standards and has passed their most recent Physical Readiness Test.
- d. Training Education and Qualification History report from Navy Standard Integrated Personnel System.

CHAPLAIN THOMAS D. PARHAM, JR. BIOGRAPHY

Thomas David Parham, Jr. was born in Newport News, VA on March 21, 1920. He was the Valedictorian at Hillside High School in Durham, NC. He matriculated to North Carolina Central University in Durham, NC, earning his Bachelor of Arts. He graduated Magna Cum Laude from Pittsburgh Theological Seminary in Pittsburgh, PA in 1941. He would eventually earn a PhD from American University in Washington, DC.

Chaplain Parham was ordained on May 17, 1944 in the United Presbyterian Church and Commissioned in the United States Navy in December 1944. He was the first black Sailor promoted to the rank of captain, and the second black chaplain commissioned in the United States Navy. However, the road was not easy.

Although multiple ministers from his graduating seminary class entered the Navy upon graduation, Parham was told his application would not be accepted. Parham continued to fight for his appointment as a Navy chaplain and eventually entered the Chaplain Corps in December 1944. The challenges of discrimination and limitations in ministry based on skin color following chaplains school compelled him to enter the Naval Reserve and return to his church in Youngstown. After the outbreak of the Korean War, Chaplain Parham returned to active duty with renewed energy and a calling to serve. He was the only Black Navy chaplain on active duty during the Korean War.

Throughout his career, Chaplain Parham demonstrated pastoral care and leadership to Sailors ashore and at sea. From searching for and finding threads that would connect him with Sailors and Sailors with each other, to advising his commanders skillfully and tactfully, Chaplain Parham exemplified the characteristics of what would later be identified as Professional Naval Chaplaincy.

Having been promoted to the rank of captain, a first for Black Sailors, Chaplain Parham was detailed to Washington, DC as the Assistant for Plans in the Chief of Chaplains' Office and as the Assistant for Human Relations in the office of the Chief of Naval Personnel. Identifying Chaplain Parham's skills in conflict management and race relations as well as being a wise counselor, the Chief of Naval Personnel, Vice Admiral Benedict Joseph Semmes, met with Chaplain Parham weekly for counsel and entrusted him to represent the Navy to colleges, seminaries and community events in order to recruit and bolster the image of the Navy in Black communities. In spite of visceral challenges he faced from Black audiences, Chaplain Parham believed in his assignment and he believed in his mission. In his later years, he said his work was justified seeing blacks and other minorities promoted to Flag officer.

Chaplain Parham retired from military service April 1982. Thomas David Parham, Jr. was married to Eulalee Marion Parham, they had four children, Edith, Evangeline, Mae Marion and Thomas David, III.¹

¹H. L. Bergsma, *The Pioneers: A Monograph on the first two Black Chaplains in the Chaplain Corps of the United States Navy* (1980), NavPers 15503 S/N 0500-LP-277-8140 Washington, D. C.

MILITARY CHAPLAINS ASSOCIATION DISTINGUISHED SERVICE AWARD

1. Award. Each year the Military Chaplains Association (MCA) presents Distinguished Service Awards to chaplains from all five federal services of which the MCA receives members. Although the MCA, and not the Navy Chaplain Corps, adjudicates this award, the MCA requests assistance from the CoC in identifying award recipients. The MCA annually publishes award criteria that define nomination package requirements.
2. Nomination Criteria. The MCA publishes nomination criteria annually.
3. Submission Requirements. Nomination packages will contain all elements as determined by the annually published MCA criteria. In addition to these elements, a command endorsement is also required.

JOSHUA LOUIS GOLDBERG AWARD

1. Award. Each year the Jewish Welfare Board (JWB) presents the Goldberg Award to an Active Component Navy chaplain. Although the JWB, and not the Navy Chaplain Corps, adjudicates this award, the JWB requests assistance from the CoC in identifying award recipients. The JWB annually publishes award criteria that define nomination package requirements.
2. Nomination Criteria. The JWB publishes nomination criteria annually.
3. Submission Requirements. Nomination packages will contain all elements as determined by the annually published JWB criteria. In addition to these elements, a command endorsement is also required.

CHAPLAIN JOSHUA LOUIS GOLDBERG BIOGRAPHY

Rabbi Joshua Goldberg was born in Minsk, Russia, 6 January 1896. He immigrated to the United States in 1916, and served in the United States Army from 1917-1920, seeing combat with the American Expeditionary Forces.

Ordained in 1926, Rabbi Goldberg was recruited to the US Navy as a Chaplain and commissioned a Lieutenant in the reserves 27 December 1941. He was activated on 08 January 1942 and retired as a Captain on 01 January 1960. His most famous career achievement was his mission to Tel Aviv at the behest of the Chief of Naval Operations, Admiral Burke, which resulted in re-establishing a Naval Attaché to the US Embassy in Tel Aviv. While officially assigned to the Third Naval District, New York, for his entire career, Rabbi Goldberg distinguished himself in three areas:

Chaplain Goldberg was passionate about developing subordinates. He would regularly mentor them, bring them into his home, and help them through their troubles. He advocated that all supervisory chaplains should do the same, most critically for the newest chaplains. And he maintained close relationships with all of his supervisory chaplains and his Chiefs of Chaplains, whom he likened to older brothers.

Despite never holding an operational post Rabbi Goldberg was very active. In 1944 he convinced the Chief of Chaplains, a Presbyterian minister, to visit chaplains on the war fronts in the company of himself and a Roman Catholic priest. This trip encompassed over 28,000 miles and stretched from the Caribbean to South America to Europe to North Africa. That same year he was sent on a secretive mission to Cairo and to Tel Aviv. He advocated the placement of all chaplains, including rabbis, on ships in order that they should better be able to serve their Sailors and Marines. In 1945 he was hand-picked to be the deputy chaplain for the Marine Forces in the Pacific. He was never to fill this role, as the senior chaplain who had selected him was killed in an aircraft accident before they could assume their duties.

A lifelong proponent of ecumenical services, Rabbi Goldberg advanced the cause of cooperative ministry more times than can be recounted. He authored a work for Christian chaplains to help them serve their Jewish flock when there was no Jewish chaplain around. He instituted "The Navy Goes to Church" live-broadcast Sunday services, which enabled America to hear the sermons and prayers of chaplains from different faith groups every week. He was instrumental in ensuring that every warship that pulled into any of his District's ports had a clergy of the desired faith group available for their arrival. He served on the Armed Forces Chaplains Board for five years and conceived of and organized two North Atlantic Treaty Organization Chaplains' Conferences.

PROFESSIONAL NAVAL CHAPLAINCY EXCELLENCE AWARDS

1. Award. The Professional Naval Chaplaincy Excellence Awards recognize Religious Ministry Team (RMT) personnel within the United States Navy (USN), the United States Marine Corps (USMC), and the United States Coast Guard for outstanding performance that exemplifies Professional Navy Chaplaincy (PNC) servicing the religious ministry needs of the Sea Services.
2. Nomination Criteria
 - a. Chaplains (O-4 and junior) and enlisted personnel (E-6 and junior) in direct support of the Command Religious Program are eligible for this award. More than one chaplain and one religious ministry support personnel may be nominated. Nominations must follow the format specified in enclosure (9).
 - b. Awardees will be chosen based on the strength of the nomination package in communicating the creativity, scope, quality, and impact of actions on behalf of PNC excellence in accordance with the criteria listed in enclosure (9), paragraph 2.
3. Submission Requirements. Enclosure (9).

30 Mar 2020

PROFESSIONAL NAVAL CHAPLAINCY EXCELLENCE AWARD
NOMINATION TEMPLATE

From: [Claimancy Chaplain]

To: Director of Religious Ministry / Chief of Chaplains

Subj: [USN/USMC/USCG] PROFESSIONAL NAVAL CHAPLAINCY EXCELLENCE
AWARD NOMINATION ICO [RANK/RATE, LAST NAME, FIRST NAME]

Encl: (1) Command letter of endorsement

(2) Copy of the last two performance evaluations for enlisted personnel or fitness reports
for officers

(3) Current Physical Readiness Information Management System (PRIMS) data sheet

(4) Current and up-to-date photo

1. Contact information of nominee:

a. Rank/Rate/Name:

b. Present Duty Station:

c. Address (work):

d. E-mail (work):

e. Telephone number (work):

2. Justification for nomination. Bullets should note accomplishments along the following lines:

a. Contributions to PNC community

b. Application of PNC standards of ministry

c. Training developed and delivered in support of PNC

d. Exemplary actions in support of PNC

e. Papers authored or other actions taken in support of Communities of Interest and/or PNC

f. Leadership, mentoring, and/or coaching delivered in support of PNC

g. Exceptional acts of community spirit in support of PNC

h. Promulgation of best practices, SOPs, lessons learned in support of PNC (beyond the
usual reporting mechanisms)