



GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE

1600 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1600

31 MAR 2020

GENERAL COUNSEL

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Memorandum Regarding Travel for Official Duties in Maryland, Virginia and the District of Columbia

References: (a) Maryland Order No. 20-03-30-01, March 30, 2020  
(b) Virginia Executive Order 55, March 30, 2020  
(c) Washington, District of Columbia (DC), Mayor's Order 2020-054, March 30, 2020

Since March 16, 2020, state and local governments have imposed restrictions on movement, activities, and businesses in order to mitigate the spread of the virus that causes Novel Coronavirus Disease 2019 (COVID-19). Most recently, Maryland, Virginia and the District of Columbia imposed these restrictions in references (a), (b), and (c). Such measures are likely to proliferate and continue during this emergency period. However, these restrictions should not prevent Department of Defense (DoD) personnel from traveling to or from their places of federal duty or for their official duties.

The restrictions imposed by Maryland and Virginia in references (a) and (b), respectively, do not preclude DoD civilian employees and military members from traveling to or from where they perform their official duties.

Similarly, the District's order in reference (c) does not preclude DoD civilian employees and military members from traveling as part of official duties. Therefore, DoD civilian employees and military members may travel to and from their District residences or through the District to their places of duty or for official duty travel.

In order to facilitate travel to and from their places of duty, and for and during official duties (including local travel), attached is a memorandum that DoD Components may disseminate to their DoD civilian personnel and military members. If questioned by state or local officials in these jurisdictions, DoD civilian employees and military members may use this memorandum in conjunction with their Common Access Card (CAC) to identify themselves and explain they are traveling for, or to and from official DoD business.

A handwritten signature in blue ink, reading "Paul C. Ney, Jr.", is positioned above the printed name and title.

Paul C. Ney, Jr.  
DoD General Counsel

Attachment:  
As stated

**DISTRIBUTION:**

**CHIEF MANAGEMENT OFFICER OF THE DEPARTMENT OF DEFENSE  
SECRETARIES OF THE MILITARY DEPARTMENTS  
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DIRECTOR OF COST ASSESSMENT AND PROGRAM EVALUATION  
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