



DEPARTMENT OF THE NAVY OFFICE OF THE GENERAL COUNSEL SUMMER LAW CLERK PROGRAM



YOUR CIVILIAN LEGAL CAREER STARTS HERE

GS-9 Salary

As of 2021, Summer Law Clerks receive a bi-weekly pay of \$2,312, equivalent to an annual salary of \$60,129.

10-12 Weeks

Our summer program exposes students to diverse practice areas, including Government Contracts, Fiscal Law, Ethics, Intellectual Property, Litigation, Environmental, Employment, Acquisition Fraud and many other interesting fields.

DC Headquarters

Our program* is located in the National Capital Area, where students can enjoy sightseeing at the National Mall, Smithsonian Museums, and many other historic and fascinating locations. Law clerks work in the DC area at locations like the Pentagon or the Navy Yard. *Due to the worldwide pandemic, our program is currently virtual.

12 Placement Offices

Students may be placed at the Naval Sea Systems Command, Naval Air Systems Command, Naval Facilities Engineering Command, Commander Naval Installations Command, Military Sealift Command, Office of Naval Research, Manpower and Reserve Affairs, Financial Management and Comptroller, Research Development and Acquisition, Navy Litigation Office, Acquisition Integrity Office, and the Marine Corps.



CLERKSHIP BENEFITS

- Paid Summer Clerkship
- Assigned Mentor and Co-Mentor
- Assignments in Multiple Legal Practice Areas
- Legal Writing Samples
- Annual and Sick Leave
- Transportation Subsidy Benefits
- Exposure to DON OGC Senior Leadership, Including Members of the Senior Executive Service

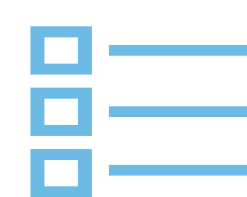


SCHEDULED EVENTS*

As part of the program, Summer Law Clerks participate in tours and events at various locations including:

- U.S. Supreme Court, U.S. Capitol, and/or White House
- Naval Academy
- Marine Corps Warfighting Laboratory in Quantico, VA
- Navy or Military Sealift Command Ships in Baltimore, MD or Norfolk, VA
- Navy Aircraft in Patuxent River, Md

*Due to the worldwide pandemic, our program is currently virtual and does not include these trips.



MINIMUM REQUIREMENTS

- Completed Two Years of Legal Studies
- Currently Ranked in Top Third of Class or Membership in Law Review/Law Journal or Moot Court
- U.S. Citizenship Required
- Strong Interview Skills
- Strong Interest in Supporting our Nation's Sailors and Marines



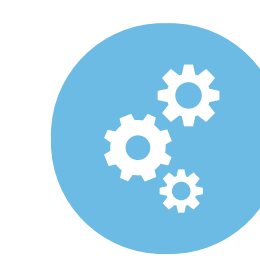
SAMPLE LAW CLERK ASSIGNMENTS

- **Government Contracts.** Assist in compiling agency report that resulted in government win in litigation.
- **Fiscal Law.** Research issues for emergency funding for families impacted when a jet crashed into a residential neighborhood.
- **Environmental Law.** Draft memorandum on environmental issues for ship dismantling.
- **Intellectual Property.** Draft expert report in successful motion for summary judgement in trademark licensing dispute.
- **Employment Law.** Attend deposition and draft motion in employment discrimination case.



ADVANCE COMMITMENT

Based on their successful performance during the program, Summer Law Clerks may receive an offer of employment to join DON OGC as an attorney upon graduation from law school and successful passing of a state bar examination. Approximately 70% of Summer Law Clerks receive offers.



APPLY NOW

- DON OGC is a civilian organization seeking highly qualified candidates with diverse experiences and backgrounds.
- Individuals interested in participating in the DON OGC Summer Law Clerk Program may apply through their Career Development Office, or various job fairs throughout the U.S.
- Clerkship is also advertised on Navy OGC's Career Center webpage (www.secnnav.navy.mil/OGC/pages/Attorneys.aspx) late summer/early fall. Once advertised, students may send application materials to NavyOGCSLCProgram@navy.mil
- Application materials include a cover letter, resume, and one writing sample (10 page limit/excerpt).

ALL HIRING AND ADVANCEMENT IN THE OFFICE OF THE GENERAL COUNSEL IS BASED ON MERIT WITHOUT REGARD TO RACE, COLOR, NATIONAL ORIGIN, RELIGION, AGE, SEX, SEXUAL ORIENTATION, HANDICAP, POLITICAL AFFILIATION OR MARITAL STATUS.

CIVILIANS SERVING OUR NATION. DEPARTMENT OF THE NAVY OFFICE OF THE GENERAL COUNSEL.

