



DEPARTMENT OF THE NAVY  
OFFICE OF THE ASSISTANT SECRETARY  
RESEARCH, DEVELOPMENT AND ACQUISITION  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

August 3, 2015

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Test and Evaluation (T&E) Key Leadership Position (KLP) Joint Qualification Board – Department of Navy (DON) Call for Candidates

Reference: (a) USD (AT&L) Memorandum, “Key Leadership Positions and Qualification Criteria,” November 8, 2013

Enclosure: (1) DASD (DT&E) Memo dated July 24, 2015  
(2) KLP Joint Qualification Board Application - T&E (2015)  
(3) Instructions for Completing a KLP Joint Qualification Board Application  
(4) Chief Developmental Tester, Specific Functional Requirements for KLPs  
(5) DON Timeline and Command/Activity POCs for 2015 T&E KLP Joint Qualification Board

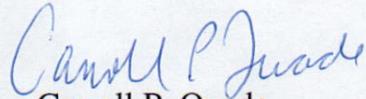
In Enclosure (1), Deputy Assistant Secretary of Defense for Developmental Test and Evaluation (DASD (DT&E)) initiated the second T&E KLP Joint Qualification Board call for candidates pursuant to Reference (a). The purpose of the Qualification Board is to identify a pool of senior T&E Level III-certified personnel who are ready to fill Chief Developmental Tester (CDT) KLPs for Major Defense Acquisition Programs and Major Automated Information System programs. As Acquisition Career Council National Lead for the DON T&E career field, I am requesting applications for Navy and Marine Corps T&E Acquisition Workforce for consideration by the 2015 Joint Qualification Board.

DON T&E candidates shall complete the application provided in Enclosure (2), following the instructions in Enclosure (3) and addressing the CDT-specific requirements in Enclosure (4). It is requested that nominees also provide a one page resume along with their application in support of DON review only. The Naval Systems Command (SYSCOM) and Operational Test Agency (OTA) leads identified in Enclosure (5) shall coordinate and staff applications for CDT KLP candidates within their commands (i.e., SYSCOM Headquarters, Program Executive Offices, Program Manager Office and Warfare/System Centers). Application packages shall be submitted electronically to the DON T&E Point of Contact (POC) listed below per the timeline in Enclosure (5). My office will forward approved applications to the Director, Human Capital Initiatives for review by the T&E KLP Joint Qualification Board.

For interested candidates, information on the KLP boarding process can be found at <http://www.secnav.navy.mil/rda/workforce/Pages/StrategyPolicy.aspx> under “KLP Qualification Board”.

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The T&E KLP Qualification Board provides an opportunity for career path enhancement and professional growth for well-qualified Navy and Marine Corp T&E workforce members. My DON T&E POC for the Qualification Board and nomination package submissions is (571) 256-7889, [REDACTED]



Carroll P. Quade  
Deputy DON T&E Executive  
DASN (RDT&E)/OPNAV N84C

Enclosures (as stated)