



DEPARTMENT OF THE NAVY  
OFFICE OF THE ASSISTANT SECRETARY  
(RESEARCH, DEVELOPMENT AND ACQUISITION)  
1000 NAVY PENTAGON  
WASHINGTON, DC 20350-1000

AUG 16 2016

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Change 13-10 of the Navy Marine Corps Acquisition Regulation Supplement  
(NMCARS)

The attached document identifies changes incorporated into the September 2013 edition of the NMCARS. They are effective immediately. The online version of the NMCARS available at <http://www.secnav.navy.mil/rda/Pages/NMCARS.aspx> will reflect these changes shortly.

The point of contact for the NMCARS can be reached via telephone on (703) 614-9767 or email at [RDAPolicy@navy.mil](mailto:RDAPolicy@navy.mil).

A handwritten signature in black ink that reads "L. Dwayne Weaver".

L. Dwayne Weaver  
Executive Director  
Deputy Assistant Secretary of the Navy  
(Acquisition and Procurement)

Attachment: As stated

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## NMCARS Change 13-10

The below table summarizes the changes to NMCARS:

(DPN = DFARS Publication Notice and FAC = Federal Acquisition Circular)

#	Reference	Description	Part/Section
1	Revision Administrative	Clarifies the process for issuing Department of the Navy policy when acting as the Executive Agent. Deletes outdated reference to Javits-Wagner-O'Day Act.	5201.601-90(c)(8)
2	Addition ASN(FM&C) Memorandum "Revised Document Retention Requirements to Support Department of the Navy Financial Statement Audits" dated January 29, 2015	Adds requirement to maintain contracts, modifications and warrants for 10 years beyond the date of termination.	5201.603-4 5204.805 (c)
3	Addition OUSD (AT&L) Memorandum "Establishment of the DoD Procurement Forecast" dated April 21, 2015	Adds annual long range acquisition forecast reporting requirement.	5205.404 Annex 14
4	Addition OUSD (AT&L) Memorandum "Pilot Program Regarding Risk-Based Contracting for Smaller Contract Actions Under TINA" dated June 21, 2016	Adds approval request requirements	5215.403-1(S-90) Annex 14
5	Exemption	Exempts Seaport-e contracting actions from the requirement to use the online Small Business Coordination Review Application.	5219.201(c)(10)(B) (S-90)
6	Administrative	Updates the email address for the CENTCOM 715-1 report.	5225.7401(a)(iv)
7	Revision	Revises the reporting format for bridge contract actions.	Annex 5
8	Revision DPN 20160325	Revises the reporting format for undefinitized contract actions.	Annex 6