



DEPARTMENT OF THE NAVY  
OFFICE OF THE ASSISTANT SECRETARY  
(RESEARCH, DEVELOPMENT AND ACQUISITION)  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

SEP 6 2016

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Department of the Navy Memorandum of Understanding for use of One Acquisition Solution for Integrated Services Contracts

Enclosure: (1) Memorandum of Understanding between General Services Administration Federal Acquisition Service and the Naval Supply System Command for Department of Navy's use of One Acquisition Solution for Integrated Services Contracts dated 29 July 2016

The purpose of this memorandum is to disseminate information regarding the Memorandum of Understanding (MOU) between the General Services Administration (GSA) and Naval Supply Systems Command (NAVSUP) for the Department of the Navy's use of One Acquisition Solution for Integrated Services (OASIS) contracts.

Enclosure (1) contains the pertinent details regarding the agreement made by the NAVSUP Strategic Sourcing Program Management Office (SSPMO), on behalf of the Department of the Navy (DON), for the use of GSA's OASIS and OASIS-Small Business government-wide multiple award contracts. Per this MOU, all DON task orders, whether awarded by GSA on behalf of a DON activity or by a DON contracting component, will automatically receive a reduced contract access fee (CAF) of 0.1 percent for the life of the task order, including all options. The initial CAF is valid until 31 December 2017. The CAF will be reassessed every 12 months thereafter and will be adjusted as required.

This MOU solidifies another possible option for the DON acquisition community. This MOU does not alter or provide a deviation from any existing DON procurement policy or procedure. This MOU simply provides a reduced CAF, if OASIS or OASIS-Small Business, is deemed the best procurement approach to meet the DON requirements.

The DASN (AP) point of contact is Mr. Roger Ferreira, who can be reached at (703) 614-9642 or via email at [roger.ferreira@navy.mil](mailto:roger.ferreira@navy.mil). The SSPMO point of contact is Mr. Mark Ascione, Program Manager, who can be reached at (717) 605-1409 or via email at [mark.ascione@navy.mil](mailto:mark.ascione@navy.mil).

A handwritten signature in cursive script, reading "L. Dwayne Weaver", is positioned above the printed name and title.

L. Dwayne Weaver  
Executive Director  
Deputy Assistant Secretary of the Navy  
(Acquisition and Procurement)

SUBJECT: Department of the Navy Memorandum of Understanding for use of One  
Acquisition Solution for Integrated Services Contracts

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**MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN GENERAL SERVICES ADMINISTRATION FEDERAL ACQUISITION SERVICE AND  
THE NAVAL SUPPLY SYSTEMS COMMAND (NAVSUP) FOR THE DEPARTMENT OF THE NAVY'S USE OF  
THE ONE ACQUISITION SOLUTION FOR INTEGRATED SERVICES (OASIS) CONTRACTS**

**1. PURPOSE.**

The purpose of this agreement is to establish an ordering level and associate fee structure between the U.S. General Services Administration's (GSA) Federal Acquisition Service (FAS) and the Department of the Navy (DoN) including the US Marine Corps for use of the OASIS and OASIS-Small Business government-wide multiple award contracts (MAC's).

**2. GENERAL.**

It is anticipated Navy obligations will be in excess of \$500,000,000.00 during the first Contract Access Fee (CAF) computation period. This initial period is defined as February 2016 through December 31, 2017. This period shall be used to calculate the dollars obligated and assess the CAF for all task orders, and modification thereto, awarded by both Navy and Marine Corps Contracting Offices during this period through OASIS and OASIS-Small Business. During the computation period, the CAF shall be 0.1% in accordance with the GSA memorandum, dated May 29, 2013, regarding OASIS contract access fees (Attachment 1). Fee computation includes OASIS and OASIS-Small Business task order obligations, and modifications thereto, by all contracting components with a DoDAAC starting with an "N" or an "M" as well as those transactions awarded on behalf of DoN activities by GSA contracting officers. In addition, Naval Air Systems Command (NAVAIR) will be covered as part of this MOU with the DoN. Effective date for NAVAIR will be the date of signature of this document. Subsequently, the previously issued MOU NAVAIR, signed on 18 March 2016, will be rescinded by GSA once this MOU is approved and signed by both GSA and NAVSUP.

At the conclusion of the first term, as described in the previous paragraph, all obligations from the Identified DoDAAcs (and, if applicable, supporting GSA contracting offices) will be used to set the CAF for the following computation period. The DoN shall be notified no later than January 31, 2018, of the appropriate CAF to be assigned for orders issued in the following computation period. The DoN may dispute assessment and provide GSA with their assessed sum of obligations. This assessment will be made in the same manner, on a 12 month basis, for each subsequent computation period. The fee established at the time the task order is awarded, with a separate Contract Line Item Number (CLIN) titled "GSA OASIS CONTRACT ACCESS FEE," will remain unchanged for the base year and all option years of that task order regardless of the year in which the option is exercised.

**3. RESPONSIBILITIES:**

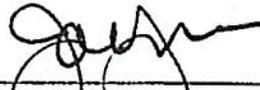
The Navy Strategic Sourcing Program Office (SSPMO) will serve as the Navy's Program Office for this MOU, responsible for coordination with GSA for monitoring and tracking DoN's obligations on OASIS and OASIS-Small Business contracts. The Navy SSPMO, in accordance with its internal practices, will identify the GSA OASIS and OASIS Small Business contracts as strategic sources of supply for complex integrated professional services. The Navy SSPMO point of contact is Mr. Mark Ascione, Program Manager. Mr. Ascione can be contacted at (717) 605-1409 or by email at mark.ascione@navy.mil.

GSA shall provide training, scope reviews, and share templates and best practices related to use of the OASIS contracts as requested by DoN Activities. Additionally, the GSA OASIS program manager and/or contracting officer will support meetings and reviews as requested by DoN Activities. It is requested that notifications of meetings be provided to GSA 30 calendar days in advance. GSA will notify and consult with the Navy SSPMO if planning to exercise the authority to off-ramp or on-ramp additional contractors to OASIS and/or OASIS Small Business.

**4. AGREEMENT AND ADMINISTRATION.**

This MOU shall be in effect from the date of signature and apply until rescinded by NAVSUP or GSA, or is bilaterally modified by both parties. By signing this MOU, NAVSUP certifies that the anticipated obligation amount is accurate to the best of its ability and that the individual signing has responsibility for developing and identifying strategic sourcing contract solutions and planning for the organization. GSA understands that actual obligations may vary based upon unanticipated events and/or factors outside the control of NAVSUP.

 07/25/2016  
\_\_\_\_\_  
Tiffany Hixson, SES Date  
Regional Commissioner  
and Professional Services Category Executive  
Federal Acquisition Service  
General Services Administration

 29 JUL 2016  
\_\_\_\_\_  
J. A. YUEN Date  
Rear Admiral, Supply Corps  
Commander, Naval Supply Systems Command  
Department of the Navy

**Attachments:**

1. Decision Paper, Fee Structure for the OASIS Program

**DECISION PAPER**

**TO:** Thomas Sharpe  
FAS Commissioner

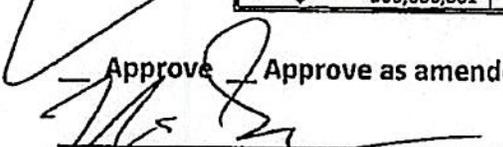
**FROM:** MICHAEL CASELLA  
Office of Chief Financial Officer (B)  
(202) 501-1721

**SUBJECT:** Proposed Fee Structure for the OASIS Program

1. **PURPOSE:** To obtain the Commissioner's approval for implementation of a tiered fee structure for customers of the OASIS and OASIS Small Business contracts.
2. **BACKGROUND:** The One Acquisition Solution for Integrated Services (OASIS) contracts are designed to support complex, integrated professional services requirements. At the standard GSA fee of 0.75%, It is more cost-effective for customers to conduct their own agency-specific procurements for large dollar projects.
3. **ACTION REQUESTED:** FAS and the OCFO propose implementation of a tiered fee structure whereby agencies would achieve discounts on the GSA fee based upon Memoranda of Understanding (MOU) and cumulative annual obligations. Obligations will be tracked by Contracting Office ID. The fee will be re-assessed each year based upon the previous year's actual obligations. Potential customers can use an MOU to set a fee in advance of actual obligations based upon their willingness to commit to certain levels of expected business volume. These agreements will also be re-assessed annually based on actual obligations. This fee structure is anticipated to recover all direct and indirect costs for operating the OASIS program.

| CAF TIERED FEE STRUCTURE |                   |          |  |
|--------------------------|-------------------|----------|--|
| OBLIGATION DOLLARS       |                   | FEE RATE |  |
| \$ -                     | \$ 100,000,000    | 0.75%    |  |
| \$ 100,000,001           | \$ 250,000,000    | 0.50%    |  |
| \$ 250,000,001           | \$ 500,000,000    | 0.25%    |  |
| \$ 500,000,001           | \$ 73,000,000,000 | 0.10%    |  |

Approve  Approve as amended  Disapprove  Discuss

  
Signature

29 May 2013  
Date

ATTACHMENT 1