



DEPARTMENT OF THE NAVY  
OFFICE OF THE ASSISTANT SECRETARY  
(RESEARCH, DEVELOPMENT AND ACQUISITION)  
1000 NAVY PENTAGON  
WASHINGTON, DC 20350-1000

17 DEC 2014

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Implementation of Uniform Procurement Identification Procedures

The attached Director, Defense Procurement and Acquisition Policy memorandum of December 10, 2014 is forwarded for your information and action, as appropriate. It instructs the acquisition and contracting community that although Federal Acquisition Regulation (FAR) Case 2012-023, "Uniform Procurement Identification" was published as a final rule with an effective date of November 13, 2014, it is not to be implemented until the Defense FAR Supplement (DFARS) is updated to reflect the implementation of the required changes imposed by the FAR case. The planned DFARS implementation date is October 1, 2015.

Further details are provided within the memorandum. My point of contact is  
703-614-9641.

A handwritten signature in black ink, reading "John F. Couture".

John F. Couture  
CAPT, SC, USN  
Executive Director (Acting)  
DASN (AP)



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

## OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

DEC 10 2014

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION AND PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Implementation of Uniform Procurement Identification Procedures

Federal Acquisition Regulation (FAR) Case 2012-023, "Uniform Procurement Identification", was published as a final rule with an effective date of November 13, 2014. With the implementation of this case, the FAR will require specific rules be applied to procurement actions (e.g., contracts, task / delivery orders, solicitations). Many of the rules originated from the existing Defense FAR Supplement (DFARS) 204.71 language; however there are a few differences that require DoD changes to implement, including:

- All task/delivery orders will follow the 13-character format DoD currently uses for orders under civilian agency issued contracts. The current DoD numbering of task/delivery orders using four-character supplementary identifier will end.
- Modifications to task/delivery orders will follow the six-character format DoD currently uses for modifications against contracts (e.g., P00001, A00001) rather than two-characters.
- Some document type identifiers (the ninth position of the procurement identifier) have been reserved for future federalwide use.

A DFARS case is being prepared to (1) address the DoD process changes required and establish a date by which the Department shall implement the required changes imposed by the FAR case; and (2) remove existing duplicative numbering instruction from the DFARS. Until the DFARS is updated to reflect the implementation of the FAR case, do not implement the changes the FAR case imposes. We intend that the Department will follow a common approach for doing so. The planned implementation date is no later than October 1, 2015. The procurement data standards will be updated based on the resulting DFARS changes, if necessary. DoD enterprise procurement-related systems (e.g., Standard Procurement System, Wide Area Workflow), as well as the Federal Procurement Data System, are being updated to incorporate the necessary changes. These system changes are estimated to be completed in Q2/Q3 of FY15.

My office is also coordinating with the DoD Comptroller and the Defense Finance Accounting Service to ensure they are aware of the impending changes.

My point of contact for the specific procurement identifier requirements is  
703-697-4396, The DFARS case manager for the upcoming case  
is 571-372-6090,



Richard Ginman  
Director, Defense Procurement  
and Acquisition Policy