



DEPARTMENT OF THE NAVY  
OFFICE OF THE ASSISTANT SECRETARY  
(RESEARCH, DEVELOPMENT AND ACQUISITION)  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

22 OCT 2014

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Class Deviation – Operation United Assistance

The attached Director, Defense Procurement and Acquisition Policy memorandum of October 15, 2014 is forwarded for your information and action, as appropriate. This class deviation mandates use of the Synchronized Predeployment and Operational Tracker (SPOT) to track contractor and subcontractor employees performing within the designated operational area for Operation United Assistance, the effort to battle the Ebola virus disease outbreak in West Africa.

Effective immediately, contracting officers shall use clause 52.225-99, “Contractor Use of the Synchronized Predeployment and Operational Tracker in the Designated Operational Area for Operation United Assistance (DEVIATION 2015-00001),” for contracts, task orders, and delivery orders that will require performance of construction or services or the delivery of supplies in Senegal, The Gambia, Guinea Bissau, Guinea, Sierra Leone, and Liberia. In addition, contracting officers shall use the National Interest Action Code for Operation United Assistance “O14E” in FPDS contract action reports for all contracts, task orders, and delivery orders awarded in support of Operation United Assistance efforts.

Existing contracts, task orders, and delivery orders awarded on or after September 15, 2014, should be modified to the extent practicable to include the clause. The deviation will remain in effect until incorporated into the FAR or rescinded.

Further details are provided within the memorandum. My point of contact is  
703-614-9641.

A handwritten signature in cursive script, appearing to read "John Couture".

John Couture  
CAPT, SC, USN  
Executive Director (Acting)  
DASN (AP)

Attachment:  
As stated

Distribution:  
See next page

SUBJECT: Class Deviation – Operation United Assistance



OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

OCT 15 2014

ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

In reply refer to  
DARS Tracking Number: 2015-00001

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION AND PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

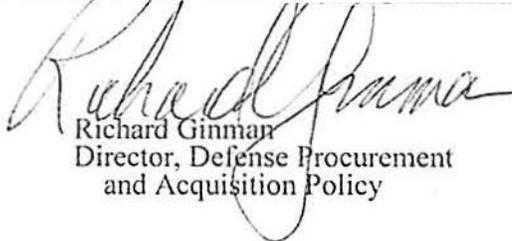
SUBJECT: Class Deviation—Operation United Assistance

Effective immediately, contracting officers shall use the attached clause in contracts, task orders, and delivery orders that will require contractor performance of construction or services, or delivery of supplies, in the designated operational area for Operation United Assistance (Senegal, The Gambia, Guinea Bissau, Guinea, Sierra Leone, and Liberia). In addition, contracting officers shall use the National Interest Action Code for Operation United Assistance "O14E" in Federal Procurement Data System contract action reports for all contracts, task orders, and delivery orders awarded in support of Operation United Assistance efforts.

To the extent feasible, contracting officers shall modify contracts, task orders, and delivery orders awarded on or after September 15, 2014, that require contractor performance or delivery of supplies in the designated operational area for Operation United Assistance to incorporate the attached clause.

On September 15, 2014, the Secretary of Defense authorized the Department of Defense to provide support to the United States Government humanitarian and disaster relief efforts for the Ebola virus disease outbreak in West Africa, under the name Operation United Assistance. This deviation mandates use of the Synchronized Predeployment and Operational Tracker (SPOT) to track the movement of contractor and subcontractor employees performing within the designated operational area.

This class deviation remains in effect until incorporated in the FAR or rescinded. My point of contact at 571-256-2947

  
Richard Ginman  
Director, Defense Procurement  
and Acquisition Policy

Attachment:  
As stated

**52.225-99, Contractor Use of the Synchronized Predeployment and operational Tracker in the Designated Operational Area for Operation United Assistance (DEVIATION 2015-O0001)**

Use this clause in solicitations and contracts that will require contractor personnel to perform construction or services, or deliver supplies, in the designated operational area for Operation United Assistance. This clause does not replace the use of clause DFARS 252.225-7040, Contractor Personnel Supporting U.S. Armed Forces Deployed Outside the United States, as prescribed in DFARS 225.7402-5(a), but supplements paragraph (g) of that clause.

**CONTRACTOR USE OF THE SYNCHRONIZED PREDEPLOYMENT AND OPERATIONAL TRACKER IN THE DESIGNATED OPERATIONAL AREA FOR OPERATION UNITED ASSISTANCE (DEVIATION 2015-O0001) (OCT 2014)**

(a) *Definitions.*

“Designated operational area,” as used in this clause, means the geographic area designated by the Combatant Commander for the conduct or support of Operation United Assistance (Senegal, The Gambia, Guinea Bissau, Guinea, Sierra Leone, and Liberia).

(b) Following the procedures in paragraph (d) of this clause, the Contractor shall use the Synchronized Predeployment and Operational Tracker (SPOT) web-based system to enter and maintain data for all United States citizen and third-county national Contractor employees performing under this contract in the designated operational area.

(c) For each Contractor employee, as specified in paragraph (a) of this clause, the Contractor shall enter the required information into SPOT, and shall continue to use SPOT web-based system to maintain accurate, up-to-date information throughout the employment in the designated operational area. Changes to status of individual Contractor personnel relating to their in-theater arrival date, duty location, and medical quarantine status, to include closing out the employment in the designated operational area with their proper status (e.g., mission complete, killed, wounded), shall be annotated within the SPOT database in accordance with the processes and timelines established in the SPOT business rules (<http://www.acq.osd.mil/log/PS/spot.html>).

(d) Follow these steps to register in and use SPOT:

(1) SPOT registration requires one of the following login methods:

(i) A Common Access Card (CAC) or a SPOT-approved digital certificate.

(ii) A Government-sponsored SPOT user ID and password. This type of log-in method is only allowed for those individuals who are not authorized to obtain a CAC or an external digital certificate, and requires SPOT Program Management Office approval.

(2) To register in SPOT—

(i) Contractor administrators should register for a SPOT account at <https://spot.dmdc.mil>; and

(ii) The SPOT Customer Support Team must validate user need. This process may take two business days. Contractor representatives will be contacted to validate Contractor administrator account requests and determine the appropriate level of user access.

(3) Upon approval, all users will access SPOT at <https://spot.dmdc.mil/>.

(4)(i) Refer SPOT application assistance questions to the Customer Support Team at—

(A) Phone: 703-578-5407, DSN 312-698-5407; or

(B) Email: [dodhra.beau-alex.dmdc.mbx.spot-helpdesk@mail.mil](mailto:dodhra.beau-alex.dmdc.mbx.spot-helpdesk@mail.mil).

(ii) Refer to the SPOT OSD Program Support website at <http://www.acq.osd.mil/log/PS/spot.html> for additional training resources and documentation regarding registration for and use of SPOT.

(e) The Contractor shall provide to the Contracting Officer, on a monthly basis, the aggregate count of all local national contractor employees performing on service or construction contracts for 30-days or longer.

(f) *Subcontracts*. The Contractor shall incorporate the substance of this clause, including this paragraph (f)—

(1) In all subcontracts that require subcontractor personnel that are United States citizens or third country

nationals to perform outside the United States in the designated operational area.

(2) In subcontracts, to the maximum extent practicable, that require only subcontractor personnel that are local nationals to perform outside the United States in the designated operational area.

(End of clause)