



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
RESEARCH, DEVELOPMENT AND ACQUISITION
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

MAR 12 2013

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Navy Compliance with Requirements to Document Contractor Past Performance

Encl: PPIRS Compliance Metrics Major Commands First Quarter FY13

FAR 42.1502 requires acquisition personnel to prepare an evaluation of contractor performance for each contract that exceeds the simplified acquisition threshold. Acquisition personnel must use the Contractor Performance Assessment Reporting System (CPARS), which feeds the Past Performance Information Retrieval System (PPIRS). This Policy Memorandum supports the FAR requirement that past performance be evaluated in all negotiated procurements above the simplified acquisition threshold, unless the Contracting Officer determines that the evaluation of past performance is not appropriate for a particular procurement.

Documenting past performance is critical to the management of our acquisition programs. Past performance documentation provides feedback to our industry partners on those areas where they must improve and those areas in which they do well. Past performance also provides future acquisition personnel with a risk reduction tool when conducting source selections. CPARS/PPIRS is the Department of Defense's system of record for past performance information.

The latest quarterly report compiled by the Director, Defense Procurement and Acquisition Policy indicates that the Department of the Navy has an overall CPARS/PPIRS compliance rate of approximately 71%. Compliance rates for individual contracting activities range from 90% to zero. This is unacceptable. Incomplete, inaccurate, and dated past performance information deprives us of a valuable tool to decrease program risk and manage contractors.

Within the next 30 days, addressees must identify the CPARS/PPIRS backlog in their organization, develop a plan to eliminate the backlog, and implement procedures to stay current with past performance documentation requirements. Addressees shall submit their plans, including a target date when any backlog will be eliminated, to the Office of the Assistant Secretary of the Navy, Research, Development & Acquisition (ASN

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(RD&A)), Deputy Assistant Secretary of the Navy, Acquisition & Procurement (DASN AP), attn: Mr. Clarence Belton, at email clarence.belton@navy.mil, no later than 15 April 2013. DASN (AP) will review progress quarterly against each contracting activity's plan, and will report each activity's progress to ASN (RD&A).



Sean J. Stackley

Attachments:
As stated

Distribution:
CMC (LB)
MARCORSYSCOM (CT)
MSC (N10)
NAVAIRSYSCOM (2.0)
NAVFACENGCOM (ACQ)
NAVSEASYSYSCOM (02)
NAVSUPSYSCOM (07)
ONR (02)
SPAWARSYSCOM (2.0)
SSP (SPN)

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DON OSBP

← 1st quarter of FY13 →

MAJOR COMMAND	CONTRACT COUNT	CPARS COMPLIANT CONTRACTS COUNT	% OF CPARS COMPLIANT CONTRACTS THRU 31 DEC 2012	% OF CONTRACT VALUE FOR CPARS COMPLIANT CONTRACTS THRU 27 FEB 2013
MSC	397	290	73.0	90.4
NAVAIR	825	586	71.0	85.3
NAVFAC	3,169	2,628	82.9	43.8
NAVSEA	1,869	1,056	56.5	83.6
NAVSUP	1,523	1,103	72.4	56.9
ONR	167	16	9.6	4.2
SPAWAR	684	618	90.4	85.6
SSP	38	0	0.0	0.0
MARCORSYSCOM	455	217	47.7	43.3
USMC	228	105	46.1	29.5
OTHERS total*	11	2	18.2	53.9
Navy total	9,366	6,621	<u>70.7</u>	<u>74.1</u>

Enclosure