DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
RESEARCH, DEVELOPMENT AND ACQUISITION
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WASHINGTON DC 20350-1000

APR 23 2012

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Department of the Navy (DON) Policy for the Procurement of Information Technology (IT) Development and Support Services

Reference: (a) OUSD (AT&L) Memo "Implementation Directive for Better Buying Power" dtd 03 Nov 2010
(b) DON Memo "DON Strategic Sourcing Governance" dtd 18 Nov 2008

This policy emphasizes the mandatory use of the GSA Alliant/Alliant Small Business, DISA Encore II, Army ITES-2S, Air Force NETCENTS, NIH GWAC, and Seaport-E contract vehicles for the acquisition of IT development and support services in the following scenarios: 1) in new acquisitions and 2) in all competitive follow-on contracts/task orders where three or fewer offers were received in the previous acquisition. For all other scenarios for these types of services, this recommended list of contract vehicles shall be the first source of consideration and ordering information is available on the IT Acquisition Approval Process (ITAAP) website, https://assist.sscno.nmci.navy.mil/navyitaap.nsf/ITAAP under Strategic Sourcing.

Reference (a) directs actions be taken to address poor buying practices in the acquisition of services. Pursuant to the objectives outlined in reference (b), a strategic sourcing commodity team analyzed DON acquisitions of IT development and support services and found that poorly defined work statements failed to generate competitive interest in the requirements and did not secure adequate competition to ensure price reasonableness. The purposes in using the existing contract vehicles are to promote firm fixed price task orders and focus on improving competition to effectively reduce costs.

All necessary determinations to seek an exception can be accomplished through the acquisition strategy approval process. This includes the necessary approvals when using the GSA contract vehicles as required by DFARS 237. Deviation from using the recommended suite of IT contracts must be addressed in the acquisition strategy.

The DON point of contact is Mr. Jamey Halke, Strategic Sourcing Program Manager, and can be reached at (717) 605-7488 or e-mail jamey.halke@navy.mil.

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