



**DEPARTMENT OF THE NAVY**  
OFFICE OF THE ASSISTANT SECRETARY  
(RESEARCH, DEVELOPMENT AND ACQUISITION)  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

14 Dec 2010

**MEMORANDUM FOR DISTRIBUTION**

**Subject: Coordination of Contracting Activities in the USCENTCOM Area of Responsibility (AOR)**

The Deputy Secretary of Defense memorandum "Coordination of Contracting Activities in the USCENTCOM Area of Responsibility (AOR)" of November 22, 2010 (attached) addresses the need for synchronization of contracting resources within the USCENTCOM AOR. This includes the expanded contracting mission in Kuwait and Pakistan and details the roles and responsibilities for USD(AT&L), USCENTCOM, the Secretary of the Army, and DoD components/activities awarding contracts for delivery to or for performance within the USCENTCOM AOR.

By memorandum of June 29, 2010, "Theater Business Clearance/Contract Administration Delegation (TBC/CAD) Update" (attached), the Director, Defense Procurement and Acquisition Policy (DPAP) outlined the expansion of CENTCOM's TBC/CAD processes for service contracts, either currently performing or newly awarded, regardless of contract end date:

- with areas of performance in Iraq or Afghanistan after April 1, 2010, and in Kuwait or Pakistan after October 1, 2010
- that require delivery of material to Iraq or Afghanistan after April 1, 2010, and Kuwait or Pakistan after October 1, 2010
- that utilize F.O.B. Destination terms for commercial transportation outside the Defense Transportation System
- that authorize contractor personnel, including subcontractors at all tiers, to carry weapons in Iraq, Afghanistan, Kuwait or Pakistan.

By memoranda of October 13, 2010 (attached), DPAP extended the effective date for expansion of the TBC/CAD coverage in Kuwait and Pakistan to November 1, 2010; and indicated that SPOT and TBC will be integrated to preclude issuance of SPOT generated LOAs without prior TBC approvals, effective January 15, 2011.

**Subject: Coordination of Contracting Activities in the USCENTCOM Area of Responsibility (AOR)**

Please share this information with appropriate members of your organization and emphasize the importance of complying with TBC/CAD procedures. My point of contact is Bob Johnson at [Robert.F.Johnson@Navy.mil](mailto:Robert.F.Johnson@Navy.mil) or 703-693-2936.



**David F. Baucom  
RDML, SC, USN  
DASN(A&LM)**

**Attachments:  
As stated**

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DEPUTY SECRETARY OF DEFENSE  
1010 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1010

NOV 22 2010

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
COMMANDERS, COMBATANT COMMANDS  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Coordination of Contracting Activities in the USCENTCOM Area of Responsibility  
(AOR)

References: (a) DepSecDef memorandum, "Coordination of Contracting Activities in the  
USCENTCOM AOR," October 31, 2006 (hereby cancelled)  
(b) DoD Directive 5101.1, "DoD Executive Agent," May 9, 2003

In support of contingency operations in the USCENTCOM AOR, contracting resources require synchronization. This memorandum rescinds and replaces reference (a) in support of (1) the USCENTCOM Joint Theater Support Contracting Command (C-JTSCC), which is the successor organization of the Joint Contracting Command (Iraq/Afghanistan); and (2) the expansion of contracting mission coverage to include Kuwait and Pakistan. Accordingly, the following measures are restated/directed:

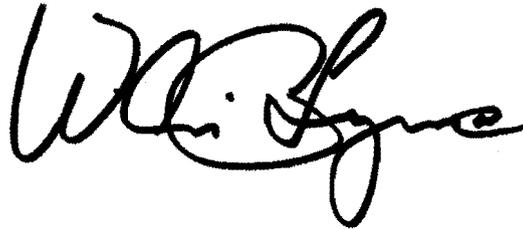
1. The Commander, USCENTCOM, has coordinating authority over all supporting DoD contracting organizations, including those that are not assigned or attached to the command but which provide support to the command through systems support and external support contracts.
2. The Secretary of the Army is hereby designated as the DoD Executive Agent for Contracting for Operation NEW DAWN (OND)/Operation ENDURING FREEDOM (OEF), Kuwait and Pakistan. The Assistant Secretary of the Army has appointed the Commander, C-JTSCC, as the Head of the Contracting Activity (HCA), within the Combined/Joint Operations Areas (CJOAs) Iraq and Afghanistan. This applies to all contracting activities assigned or attached to USCENTCOM, with the exception of the U.S. Army Corps of Engineers and USSOCOM. In addition, although the Commander, C-JTSCC, does not exercise HCA for Kuwait and Pakistan, the Commander does exercise contract coordination authority to ensure synchronization of resources, effective contract planning and compliance with USCENTCOM policies. This coordination authority is applicable to all contracting activities operating in Kuwait and Pakistan, including the U.S. Army Corps of Engineers and USSOCOM.



OSD 13442-10



3. All DoD contracting activities awarding contracts for delivery to or for performance within CJOAs Iraq and Afghanistan, Kuwait and Pakistan, are responsible for complying with Theater Business Clearance/Contract Administration Delegation requirements, as set forth by the Director, Defense Procurement and Acquisition Policy, on October 13 (attached). This will ensure Commanders have visibility of those contracts and that those contracts meet the Commander's intent and other requirements.
4. All DoD components performing contracting functions in CJOAs Iraq and Afghanistan and within Kuwait and Pakistan are to comply with USCENTCOM policies, procedures and Fragmentary Orders. Contracting activities are expected to support the Command's efforts. USCENTCOM will hold contracting activities accountable through their respective Service components or head of combat support agency.
5. The Under Secretary of Defense for Acquisition, Technology and Logistics, as the OSD Principal Staff Assistant responsible for oversight of Contracting for OND/OEF, Kuwait and Pakistan, shall issue a DoD Instruction, in accordance with reference (b), to identify assignments and arrangements associated with synchronizing contracting efforts for OND/OEF, Kuwait and Pakistan.

A handwritten signature in black ink, appearing to read "William R. Lyles". The signature is fluid and cursive, with a large initial "W" and "L".

Attachment:  
As stated



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE  
3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

JUN 29 2010

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION AND LOGISTICS MANAGEMENT),  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS, DEFENSE AGENCIES  
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: Theater Business Clearance/Contract Administration Delegation  
(TBC/CAD) Update

- References: (a) Theater Business Clearance/Contract Administration Delegation  
(TBC/CAD) Compliance, September 15, 2009  
(b) USCENTCOM FRAGO 09-1640, Realignment of the Joint Contracting  
Command-Iraq/Afghanistan to a Joint Theater Support Contracting  
Command, April 20, 2010  
(c) CENTCOM Contracting Webpage  
“<http://www2.centcom.mil/sites/contracts/Pages/Defaults.aspx>”

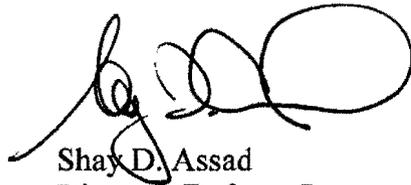
This memo updates reference (a) to reflect the standup of CENTCOM's Joint Theater Support Contracting Command (CENTCOM Contracting Command (C<sup>3</sup>)) and the expansion of Theater Business Clearance/Contract Administration Delegation (TBC/CAD) (reference (b)) coverage within the USCENTCOM AOR.

Contracts subject to TBC are those: (1) service contracts with areas of performance in Iraq or Afghanistan after April 1, 2008, and in Kuwait or Pakistan after October 1, 2010; (2) that require delivery of material to Iraq or Afghanistan after April 1, 2008, and Kuwait or Pakistan after October 1, 2010, under FOB Destination terms using commercial transportation outside the Defense Transportation System or (3) that authorize contractor personnel, including subcontractors at all Tiers, to carry weapons in Iraq, Afghanistan, Kuwait or Pakistan, either currently performing or newly awarded, regardless of contract end date.

Reference (b) requires that the C<sup>3</sup> Commander will exercise command authority over Army, Air Force, Navy, Marines, and other assigned and attached theater support contracting elements operating in Iraq and Afghanistan. The C<sup>3</sup> Commander will exercise coordinating authority with all DOD contracting activities within Iraq and Afghanistan, as well as within Kuwait and Pakistan, including the United States Special Operations Command, US Army Corps of Engineers and Defense Logistics Agency. It further designates to the C<sup>3</sup> the responsibility for exercising TBC/CAD for Iraq, Afghanistan, Kuwait and Pakistan. It also requires DOD agencies having contracts with performance in or delivery to Iraq, Afghanistan, Kuwait and/or Pakistan to participate in C<sup>3</sup> directed Joint Contracting Support Boards. The specific TBC/CAD requirements for Iraq/Afghanistan, Kuwait and Pakistan are provided on the CENTCOM contracting webpage (reference (c)).

As noted in reference (a), the need to maintain visibility of contracts and associated contractor personnel and ensure that contractors comply with the Joint Commander's requirements is paramount. To that end, two key TBC enforcement mechanisms have been put in place: 1) The C<sup>3</sup> is authorized to prohibit the issuance or renewal of Letters of Authorization (LOAs), or to revoke an existing LOA for contractor personnel when a contract with performance in or delivery to either Iraq, Afghanistan, Kuwait or Pakistan is not in compliance with established policies and procedures; and, 2) the Defense Contract Management Agency will not accept delegation of contract administration responsibilities for those contracts that perform or deliver to Iraq, Afghanistan, Kuwait or Pakistan, unless these contracts have been vetted through TBC.

All other requirements as set forth in reference (a) and incorporated by reference remain in effect. I ask that you forward this memo to your contracting activities no later than July 15, 2010, and have them report their compliance with the new TBC/CAD requirements for Pakistan and Kuwait by October 31, 2010. Please report back to me on your component's completion of this tasking via my POC, Mr. Bill Reich, 703-699-3727, William.reich@osd.mil.



Shay D. Assad  
Director, Defense Procurement  
and Acquisition Policy



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE  
3000 DEFENSE PENTAGON  
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OCT 13 2010

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION & LOGISTICS MANAGEMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS, DEFENSE AGENCIES  
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: Theater Business Clearance/Contract Administration Delegation (TBC/CAD) Update

References: Theater Business Clearance/Contract Administration Delegation (TBC/CAD)  
Update, June 29, 2010

This memo extends the October 1, 2010, effective date for expansion of Theater Business Clearance/Contract Administration Delegation (TBC/CAD) coverage within the USCENTCOM AOR, applicable to Kuwait and Pakistan, to November 1, 2010.

Contracts subject to TBC are those: (1) valued at >\$30K for Iraq or Afghanistan or valued at >\$1M, awarded to non-Host Nation firms for Kuwait or Pakistan that require delivery of material to Iraq, Afghanistan, Kuwait, or Pakistan, under FOB Destination terms using commercial transportation outside the Defense Transportation System, (2) service or construction contracts with place of performance in Iraq, Afghanistan, Kuwait, or Pakistan, or (3) that authorize contractor personnel, including subcontractors at all tiers, to carry weapons in Iraq, Afghanistan, Kuwait, or Pakistan, for both existing and newly awarded contracts, regardless of contract end date.

All other requirements as set forth in the reference remain in effect. I ask that you forward this memo to your contracting activities immediately and have them report their compliance with the new TBC/CAD requirements for Pakistan and Kuwait by November 30, 2010. Please report back to me on your component's completion of this tasking via my POC, Mr. Bill Reich, 703-699-3727, William.Reich@osd.mil.

Shay D. Assad  
Director, Defense Procurement  
and Acquisition Policy



ACQUISITION,  
TECHNOLOGY  
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OFFICE OF THE UNDER SECRETARY OF DEFENSE  
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OCT 13 2010

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION & LOGISTICS MANAGEMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS, DEFENSE AGENCIES  
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: Theater Business Clearance/Contract Administration Delegation (TBC/CAD)  
Update

References: (a) Theater Business Clearance/Contract Administration Delegation  
(TBC/CAD) Compliance, June 29, 2010  
(b) Theater Business Clearance/Contract Administration Delegation (TBC/CAD)  
Update, October 13, 2010

Effective January 15, 2011, TBC and SPOT will be integrated to preclude issuance of  
SPOT-generated LOAs without prior TBC approval of the associated contract(s). Associated  
procedures will be issued in updates to TBC guidance and the SPOT business rules.

All other requirements as set forth in references (a) and (b) remain in effect. My POC for  
this issue is Mr. Bill Reich, 703-699-3726, William.Reich@osd.mil.

Shay D. Assad  
Director, Defense Procurement  
and Acquisition Policy