



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(RESEARCH, DEVELOPMENT AND ACQUISITION)
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WASHINGTON DC 20350-1000

MEMORANDUM FOR DISTRIBUTION

DEC 7 2009

SUBJECT: Independent Logistics Assessment (ILA) Reporting Requirements

Ref: (a) SECNAVINST 4105.1B Independent Logistics Assessment and Certification Requirements
(b) NAVSO P-3692, Independent Logistics Assessment Handbook

The Independent Logistics Assessments (ILA) process provides both the program manager and the Milestone Decision Authority (MDA) insight into the Integrated Logistics Support (sustainment) planning of a given program. In accordance with reference (a), the results of the ILA shall be the overall basis for assessments of program logistics health, risk, life cycle cost, and support system performance, and shall serve as entrance criteria for acquisition milestones B, C and the Full Rate Production (FRP) decision. Reference (b) provides the overarching ILA process, assessment criteria, reporting requirements, and a listing of key stakeholders.

With the requirement for the Department of Navy (DON) Two Pass/Six Gate review process and the increased emphasis on total ownership cost, ILA reports and associated Program Executive Officer (PEO) certifications are even more vital to keeping senior leadership informed. As such, the following updates to the ILA process for MDAPS and ACAT I/II programs where ASN RD&A is the MDA, are hereby directed.

- All ILA Team leads will copy key internal DON stakeholders when forwarding the report to the PEO. These stakeholders include DASN A&LM, the respective Product DASN, and OPNAV N4 (Navy) or HQMC I&L (TLCM) (USMC).
- PEOs shall submit their ILA report and associated certification to the MDA and key DON stakeholders no later than four weeks, prior to the scheduled milestone or FRP decision meetings.
- In addition to the key DON stakeholders, PEOs shall also copy ADUSD MR on their ILA certifications and reports for ACAT ID programs.

These changes will ensure earlier visibility and involvement by stakeholders to assist the PEOs in resolution of any discrepancies and/or recommended courses of action prior to significant milestone decisions. These changes will be incorporated in the update to both references (a) and (b) in their respective update cycles.

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