



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(RESEARCH, DEVELOPMENT AND ACQUISITION)
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

MEMORANDUM FOR DISTRIBUTION

JUL 06 2009

SUBJECT: Program Office Staffing Plan Management

Reference: (a) OUSD (AT&L) Portfolio Systems Acquisition Memorandum, Program Office Staffing Plan Management, May 13, 2009

In accordance with reference (a) and DoD Instruction 5000.2, the Department of Navy (DON) maintains staffing plans for ACAT I-III programs. The DON recognizes the importance of appropriately staffed program offices and the effect that staffing levels may have on program and mission success. Therefore, in addition to the requirements referenced above, the DON conducts program office staffing plan reviews during the DON Sufficiency Gate Review process for Major Acquisition Programs. The Navy Director, Acquisition Career Management office (DACM) will submit electronic copies of the ACAT I and IA program office staffing plans to the Office of the Under Secretary of Defense (Acquisition Technology and Logistics) ((OUSD (AT&L), Portfolio Systems Acquisition office at the conclusion of each sufficiency review. The attached staffing plan material is provided as the first such submission and is the product of the Joint High Speed Vessel (JHSV) program sufficiency review.

The current six-month sufficiency review schedule is provided in attachment (2) for planning purposes. This schedule is subject to change. My point of contact is Ms. Marcie Fort, (703) 614-3745, Marcie.Fort@navy.mil.

James E. Thomsen
Principal Civilian Deputy

Attachments:
As stated

Distribution:
OUSD (AT&L) DIRECTOR, PORTFOLIO SYSTEMS ACQUISITION
ASN (RD&A) (PMD, PCD, EA, MA)
DASN (AIR, SHIPS, C4I, ExW, A&LM, IP)
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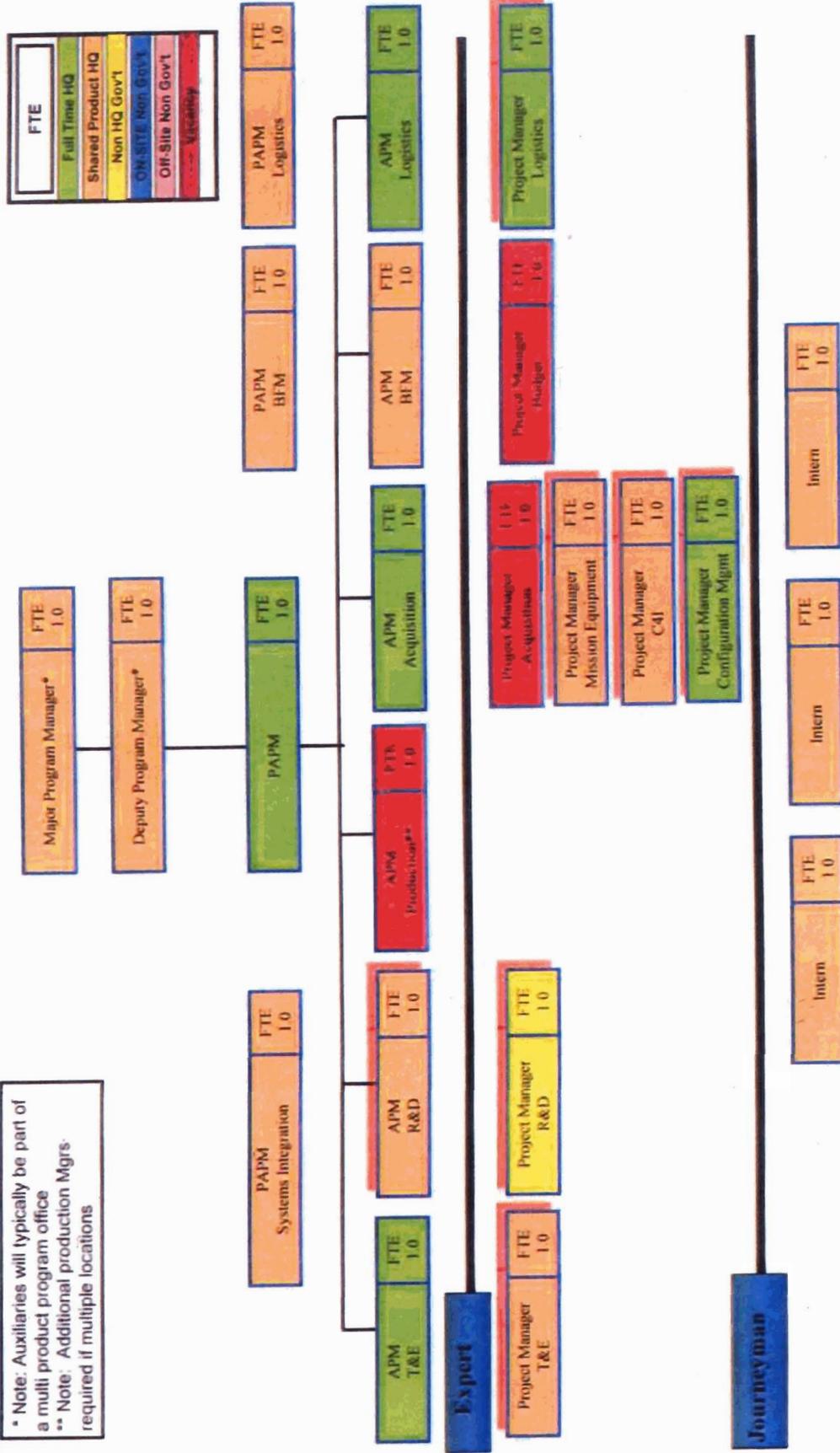


JHSV Program Office

Milestone A – Milestone B



* Note: Auxiliaries will typically be part of a multi product program office
 ** Note: Additional production Mgrs. required if multiple locations



20 FTEs For Program Execution

FOR OFFICIAL USE ONLY PRE-DECISIONAL



Program Office Manning



Overall

- Program Mgmt
- Engineering
- Logistics
- Test & Evaluation
- Contracting Mgmt
- Budget and Financial Mgmt
- Cost Analysis
- SUPSHIP
- Resource Sponsors

Staffing Level

<u>Current</u>	<u>Future</u>
G	G
Y	G
G	G
G	G
G	G
G	G
G	G
Y	G
G	G
G	G
G	G

Skill Level

<u>Current</u>	<u>Future</u>
G	G
G	G
G	G
G	G
Y	G
G	G
Y	G
G	G
G	G
G	G
G	G

