



THE ASSISTANT SECRETARY OF THE NAVY

Research Development and Acquisition
1000 Navy Pentagon
Washington DC 20350-1000

JAN 25 2006

MEMORANDUM FOR DISTRIBUTION

Subj: NAVY-WIDE IMPLEMENTATION OF WIDE AREA WORKFLOW

Encl: (1) WAWF Report Card

The full implementation of Wide Area Workflow (WAWF) is a key initiative for Navy to ensure compliance with Section 1008 of the FY 2001 National Defense Authorization Act (Public Law 106-398), requiring the electronic submission and processing of claims for payments under DoD contracts. In addition, electronic processing of invoices utilizing WAWF saves the Navy millions of dollars in DFAS charges, standardizes the way we do business, improves the quality of financial information used for decision-making and contributes to the Navy's financial audit readiness.

For FY06, I have established a Navy-wide WAWF usage target of 37%, which is up from 18% for FY05. The goals for FY07 and FY08 are 80% and 100% respectively. In order to achieve these goals, key enhancements to WAWF are scheduled for release in versions 3.0.9 (Jan 06) and 3.0.10 (Jun 06). To facilitate implementation, PEO-IT has been funded to support implementation of WAWF and will provide WAWF training and Standard Procurement System (SPS) 4.2.2 adapter installation support. The SPS adapter is necessary to pre-populate WAWF with Extensible Markup Language (XML) formatted contract and financial data in support of the Navy's Financial Improvement Program and the Business Management Modernization Program (BMMP). Addressees should take full advantage of this opportunity in FY06 and FY07 to maximize Navy's return on investment. I plan to track WAWF usage using enclosure (1) as a monthly report card beginning in February 2006.

My action officer for Navy WAWF implementation is Mr. Bruce Lowrey of DASN(ACQ) (703-614-9610 or bruce.lowrey@navy.mil). Mr. Eric Ferraro of PEO-IT (703-602-6716 or eric.ferraro@navy.mil) is the Project Manager of Navy WAWF. They will be contacting your WAWF representative to provide assistance in this effort. I appreciate your command making every effort to implement WAWF so that the Navy can meet the aggressive, but achievable WAWF goals.

Delores M. Etter

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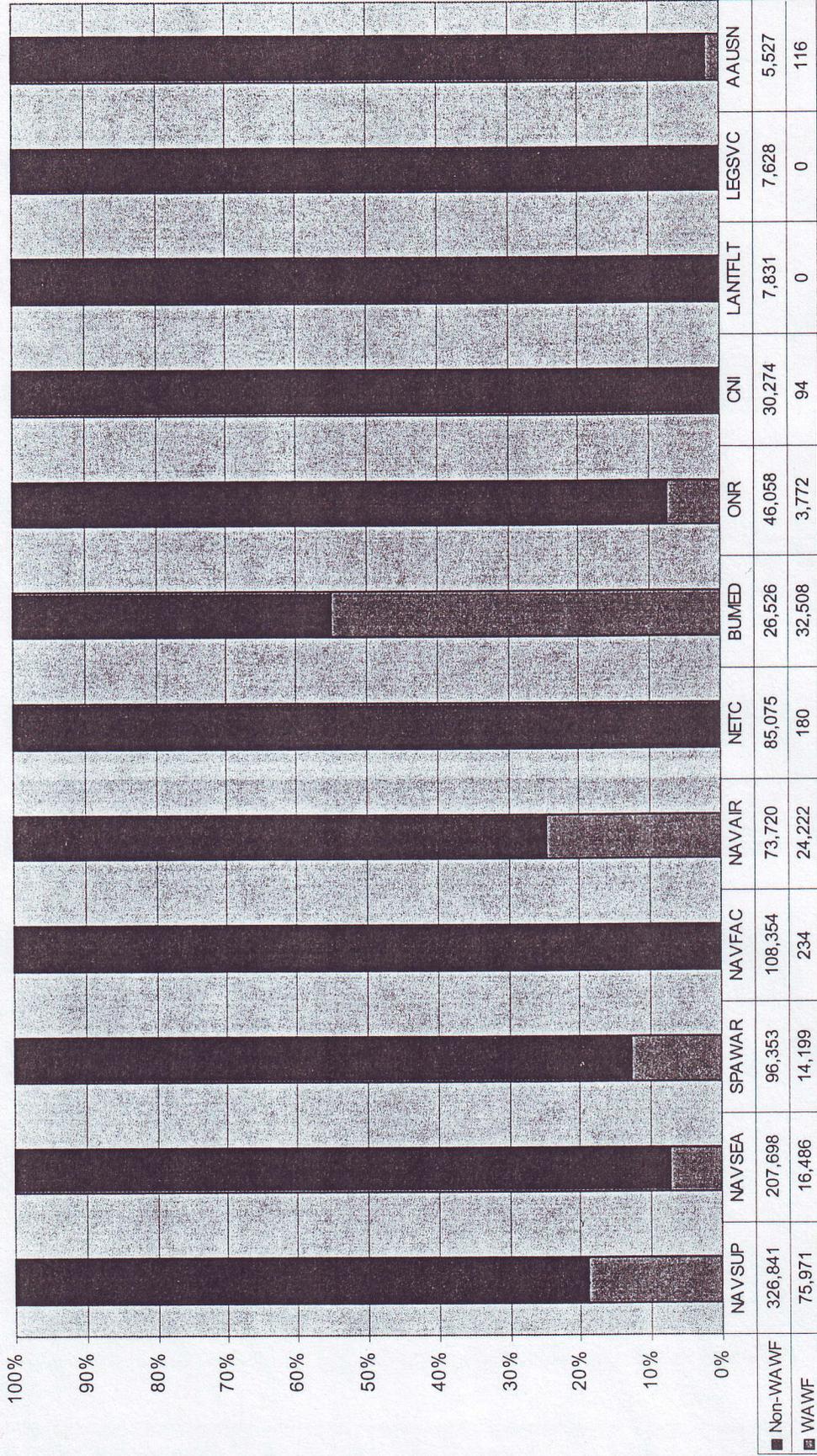


Navy WAWF Report Card FY 05 Actuals & FY 06 Goals

Enclosure 1.

FY 05 Actuals and FY06 Goals by Buying Command

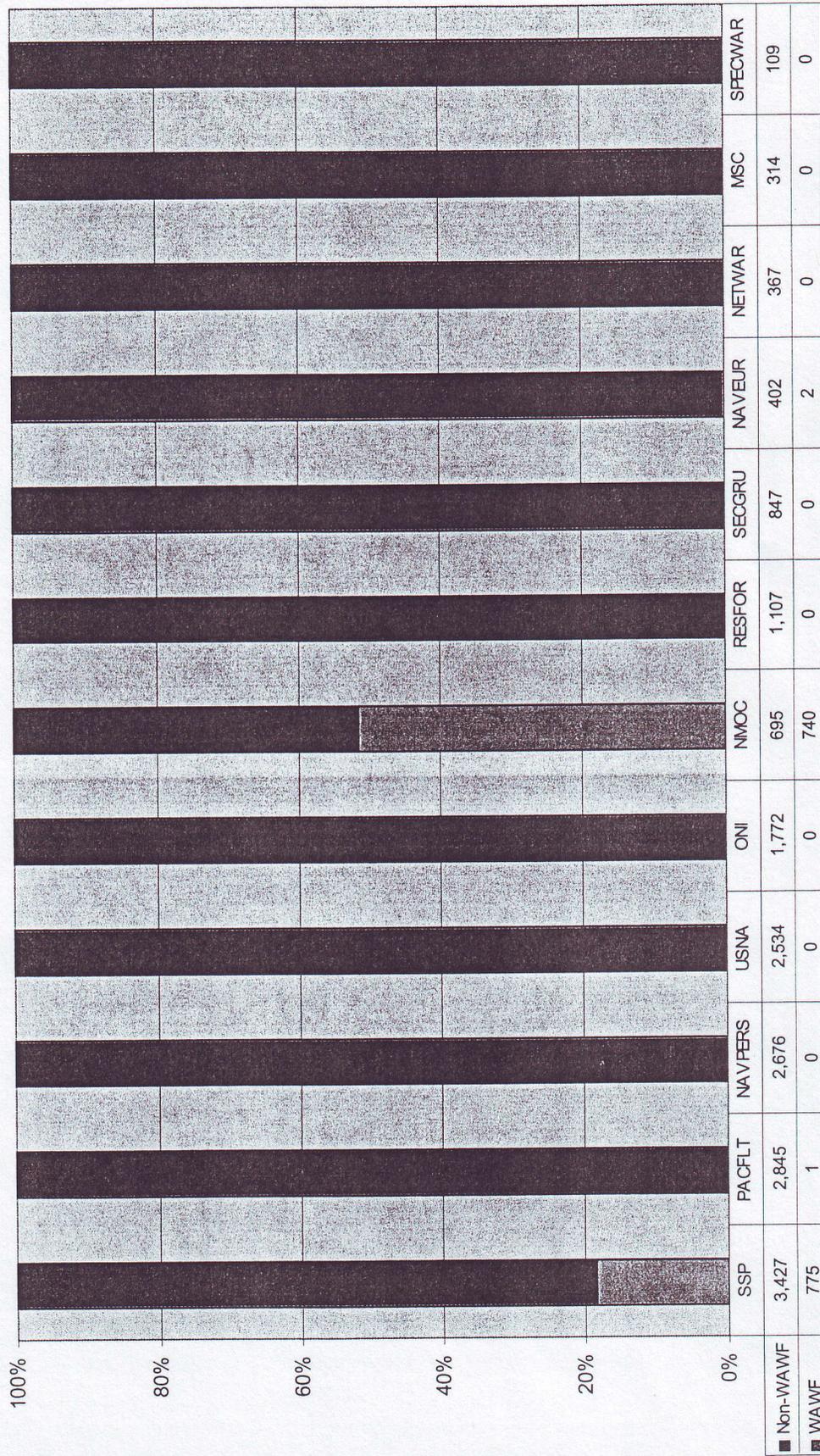
Percent WAWF for FY05



FY06 # Goal	161,125	67,255	22,110	21,718	48,971	42,628	47,227	9,966	9,110	1,566	3,814	2,822
FY06 % Goal	40%	30%	20%	20%	50%	80%	20%	20%	30%	20%	50%	50%
FY06 % Actual												

FY 05 Actuals and FY06 Goals by Buying Command

Percent WAWF for FY05



FY06 # Goal	1,681	569	1,338	1,267	886	1,076	221	414	81	184	0	55
FY06 % Goal	40%	20%	50%	50%	50%	75%	20%	50%	20%	50%	0%	50%
FY06 % Actual												