

WAWF Dates Guidance (Navy Only)

Document Type	Field in WAWF	Entered by	Definition
Invoice and Receiving Report Combo	Date Received (Receiving Report)	Acceptor	Date the materials/services were received
	Acceptance Date (Receiving Report)	Acceptor	Date the materials/services were accepted
	Date Received (Invoice)	LPO	Date the materials/services were received - should be same as Date Received on Receiving Report entered by Acceptor
	Acceptance Date (Invoice)	LPO	Date the materials/services were accepted - should be same as Acceptance Date on Receiving Report entered by Acceptor
	Signature Date (Invoice)	LPO	Date you are certifying the Invoice in WAWF
Invoice 2-in-1	Date Received	Acceptor	Date the materials/services were received
	Signature Date	Acceptor	Date the materials/services were accepted
	Signature Date	LPO	Date you are certifying the 2n1 in WAWF
Cost Voucher - Interim	Signature Date	DCAA Auditor/Approver	Date you are approving the Cost Voucher in WAWF
	Signature Date	LPO	Date you are certifying the Cost Voucher in WAWF
Cost Voucher - Final	Signature Date	Service Approver	Date you are approving the Cost Voucher in WAWF
	Signature Date	LPO	Date you are certifying the Cost Voucher in WAWF
Cost Voucher - Direct	Signature Date	LPO	Date you are certifying the Cost Voucher in WAWF
Navy Construction / Facilities Management Invoice	Inspection Date	Inspector	Date the materials/services were inspected
	Signature Date	Inspector	Date you are signing the NAVCON in WAWF
	Acceptance Date	Acceptor	Date the materials/services were accepted
	Signature Date	Acceptor	Date you are signing the NAVCON in WAWF
	Signature Date	LPO	Date you are certifying the NAVCON in WAWF
Navy Shipbuilding Invoice	Acceptance Date	Acceptor	Date the materials/services were accepted
	Signature Date	Acceptor	Date you are signing the NSI in WAWF
	Signature Date	LPO	Date you are certifying the NSI in WAWF
Grant and Cooperative Agreement	Signature Date	Grant Approver	Date you are approving the Grant Voucher in WAWF
Invoice - Fast Pay (with LPO)	Signature Date	LPO	Date you are certifying the Fast Pay Invoice in WAWF
Invoice and Receiving Report Combo - Fast Pay	Date Received (Receiving Report)	Acceptor	Date the materials/services were received
	Acceptance Date (Receiving Report)	Acceptor	Date the materials/services were accepted
	Signature Date (Invoice)	LPO	Date you are certifying the Invoice in WAWF
Invoice (with LPO)	Date Received	LPO	Date the materials/services were received
	Acceptance Date	LPO	Date the materials/services were accepted
	Signature Date	LPO	Date you are certifying the Invoice in WAWF
Misc Pay	Date Received	Acceptor	Date the materials/services were received
	Signature Date	Acceptor	Date the materials/services were accepted
	Signature Date	LPO	Date you are certifying the Misc Pay in WAWF
Performance Based Payment	Signature Date	Acceptor	Date you are approving the PBP in WAWF
	Signature Date	LPO	Date you are certifying the PBP in WAWF
Commercial Item Financing	Signature Date	Acceptor	Date you are approving the CIF in WAWF
	Signature Date	LPO	Date you are certifying the CIF in WAWF

*Inspectors are optional for some document types and show up on some Combo documents depending on the Inspection/Acceptance terms. If an Inspector is used, their dates would always be: Inspection Date = date the materials/services were inspected; Date Received = date the materials/services were received; Signature Date = date the Inspector is signing the document in WAWF