



UPCOMING ENROLLMENT DEADLINES:

Next:
Friday, February 20, 2015
(for April benefit)

Future:
Monday, March 23, 2015
Wednesday, April 22, 2015



I DID NOT RIDE MY VAN. DO I OWE ANYTHING BACK?



Transportation Incentive Program (TIP) vanpool participants are required to ride in a qualified vanpool at least fifty (50) percent of the eligible (scheduled) work days each month in order to receive the benefit for a monthly pass. Vanpool

participants who do not meet this requirement are only eligible for the prorated certified commuting cost for the days they did ride in a qualified vanpool and are responsible to repay the federal government the difference between their pro-rated eligible amount and the benefit they received. This article includes a few different scenarios that reviewing officials may encounter when reviewing vanpool logs. The below examples can be helpful in calculating whether a vanpool participant is responsible to repay the government if they did not ride at least fifty (50) percent of their scheduled working days. Each example assumes that a monthly pass is the only pass type available for purchase.

Example 1 - Vanpool Used More Than 50%

A participant uses a vanpool to commute 11 out of 20 work days in a month. Since the participant used a vanpool for more than 50% of the scheduled work days, he or she is not required to repay the government.

	Description	Formula	Value
A	Certified commuting cost:		\$100.00
B	Transit benefit received:		\$100.00
C	Number of days vanpool used:		11
D	Scheduled work days:		20
E	Percentage of scheduled work days:	= C/D	55%
F	Threshold met?		YES
G	Prorated commuting cost:		N/A
H	Amount to be repaid to government:		\$0.00

Example 2 - Vanpool Used Less Than 50% and Certified Commuting Cost is Less Than or Equal to Transit Benefits Received

A participant uses a vanpool to commute nine out of 20 work days in a month. Since the participant used a vanpool for less than 50% of the scheduled work days, he or she is only eligible for the prorated commuting cost for the days vanpool was used. The participant is required to repay the government \$55 (\$100-\$45) for the difference between prorated commuting cost and transit benefit received.

	Description	Formula	Value
A	Certified commuting cost:		\$100.00
B	Transit benefit received:		\$100.00
C	Number of days vanpool used:		9
D	Scheduled work days:		20
E	Percentage of scheduled work days:	= C/D	45%
F	Threshold met?		NO
G	Prorated commuting cost:	= Ax E	\$45.00
H	Amount to be repaid to government:	= B-G	\$55.00

Example 3 - Vanpool Used Less Than 50%, Certified Commuting Cost is More Than Transit Benefits Received, and Prorated Commuting Cost is Less Than Transit Benefits Received

A participant uses a vanpool to commute five out of 20 scheduled work days in a month, and the participant's certified commuting cost is greater than the benefit amount received. Since the participant used a vanpool for less than 50% of his or her work days, he or she is only eligible for the prorated commuting cost for the days a vanpool was used. The participant is required to repay the government \$60 (\$130-\$70) for the difference between the prorated commuting cost and transit benefit received.

	Description	Formula	Value
A	Certified commuting cost:		\$280.00
B	Transit benefit received:		\$130.00
C	Number of days vanpool used:		5
D	Scheduled work days:		20
E	Percentage of scheduled work days:	= C/D	25%
F	Threshold met?		NO
G	Prorated commuting cost:	= Ax E	\$70.00
H	Amount to be repaid to government:	= B-G	\$60.00

Example 4 - Vanpool Used Less Than 50%, Certified Commuting Cost is More Than Transit Benefits Received, and Prorated Commuting Cost is More Than Transit Benefits Received

A participant uses a vanpool to commute five out of 20 scheduled work days in a month, and the participant's commuting cost is significantly greater than the benefit amount received. Since the participant used a vanpool for less than 50% of his or her work days, he or she is only eligible for the prorated commuting cost for the days a vanpool was used. However, the prorated commuting cost is greater than the benefits received, so the participant is NOT required to repay the government.

	Description	Formula	Value
A	Certified commuting cost:		\$550.00
B	Transit benefit received:		\$130.00
C	Number of days vanpool used:		5
D	Scheduled work days:		20
E	Percentage of scheduled work days:	= C/D	25%
F	Threshold met?		NO
G	Prorated commuting cost:	= Ax E	\$137.50
H	Amount to be repaid to government:	= B-G	\$0.00

**DEPARTMENT OF THE NAVY
OFFICE OF FINANCIAL OPERATIONS CONTACT INFORMATION**

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PROGRAM ASSISTANT: 202-685-0374

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E-MAIL ADDRESS: M_WNYD_TIP@navy.mil
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**DEPARTMENT OF TRANSPORTATION
TRANSERVE CONTACT INFORMATION**

TRANSIT BENEFIT MANAGER: 202-366-1641
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DOT/TRANServe
1200 New Jersey Avenue, SE
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