



DEPUTY UNDER SECRETARY OF THE NAVY  
WASHINGTON DC 20350-1000

JUN 11 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Requirement to Update The Department of Defense Information Technology Portfolio Repository-Department of the Navy (DITPR-DON)

1. The National Defense Authorization Act for Fiscal Year 2012 requires all Defense Business Systems that will spend \$1 million or more over the Future Years Defense Program (FYDP) regardless of appropriation, be certified by the Office of Secretary of Defense (OSD) Investment Review Board (IRB) before funds can be expended. To meet this requirement, OSD is implementing a revised investment certification process for Fiscal Year 2013 (FY13) during August and September 2012.
2. The criteria for IRB certification expands the current \$1 million for development and modernization threshold to include \$1 million over the FYDP and applies to the total of all appropriations including Operations and Maintenance, Working Capital Funds and Non-Appropriated Funds. This change will significantly increase the number of Defense Business Systems required to be certified for FY13 and beyond. Any expenditure of funds on business information technology (IT) investments that have not been certified by the OSD IRB will potentially constitute a violation of the Anti-Deficiency Act.
3. For the DON to be compliant with the FY13 certification process, all system owners must update system information, and specifically financial information, in DITPR-DON not later than 29 June 2012. DITPR-DON is the DON's authoritative listing of IT investments and will be the source of information used to certify FY13 IT funds. Once the IRB has certified the systems, commands will be given authority to obligate FY13 funds for business systems in accordance with budget authorities.
4. Investment Review Board certifications for FY12 funds will continue to use the previous process through the end of this fiscal year.
5. Report completion of this task by the suspense to my point of contact, Joyce Dawkins, 703-693-0401, Joyce.Dawkins@navy.mil.

A handwritten signature in black ink, appearing to read "Eric K. Fanning".

Eric K. Fanning  
Deputy Under Secretary of the Navy/Deputy  
Chief Management Officer

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