

**DERIVATIVE CLASSIFICATION
Security Awareness Notice**

1. This specific security awareness is focused on derivative classification. It's important personnel understand what constitutes derivative classification, the associated responsibilities, training and policy, while we conduct our daily business.

a. Derivative classification is an aspect of the Information Security Program for Classified National Security Information. Its basic definition involves the incorporation, paraphrasing, restating, or generating existing classified information in a new form, and marking the newly developed material consistent with the classification markings that apply to the source information.

b. Individuals responsible for applying derivative classification to documents are called derivative classifiers. Derivative classifiers are responsible for maintaining the protection and integrity of classified information, and for properly marking the information. These individuals must possess expertise regarding the subject matter of the classified information, as well as classification management and marking techniques.

c. The principles of derivative classification and the associated marking requirements for classified information processed on classified information systems (e.g., JWICS, SIPRNET) still apply.

d. Persons who apply derivative classification will be trained when initially granted access to classified information and every 2 years. These individuals shall not be authorized or allowed to derivatively classify information until they have received training, unless a waiver is granted. Waivers are granted by the Department of the Navy Senior Agency Official (DONSAO) via DUSN PPOI Security Directorate. The SECNAV appointed the DUSN PPOI as the DONSAO.

e. The Command Security Manager is responsible to the Commanding Officer for ensuring derivative classifiers receive initial and refresher training every 2 years.

f. Policy requirements and training resources are outlined below as follows:

POLICY FOR DERIVATIVE CLASSIFICATION

Executive Order 13526, Classified National Security Information,
Section 2.1 Section 2.1(d) available at
<http://www.archives.gov/isoo/pdf/cnsi-eo.pdf>

POLICY FOR DERIVATIVE CLASSIFICATION (continued)

ISOO Implementing Directive 1 - Classified National Security Information; Final Rule, Sections 2001.22, 2001.70(d)(3) and 2001.71(d) available at <http://www.archives.gov/isoo/policy-documents/isoo-implementing-directive.pdf>.

DoDM 5200.01-V1, DoD Information Security Program: Overview, Classification, and Declassification, Enclosure 3, Paragraphs 10 through 12 available at http://www.dtic.mil/whs/directives/corres/pdf/520001_vol1.pdf

DoDM 5200.01-V3, DoD Information Security Program: Protection of Classified Information, Enclosure 5, Paragraphs 3.c, 7.c and 7.f available at http://www.dtic.mil/whs/directives/corres/pdf/520001_vol3.pdf

SECNAV M-5510.36, DON Information Security Program, Paragraph 2-1, 2-2, 3-1, 3-3, 4-9 and 4-10 available at <http://doni.documentservices.dla.mil/SECNAV%20Manuals1/5510.36.pdf>.

TRAINING RESOURCES FOR DERIVATIVE CLASSIFICATION AND MARKING OF CLASSIFIED INFORMATION

Information Security Oversight Office, Marking Classified National Security Information booklet, available at <http://www.archives.gov/isoo/training/marketing-booklet.pdf>.

Defense Security Service, Center for Development of Security Excellence, Derivative Classification course - does not require registration via STEPP, available at <http://www.cdse.edu/documents/cdse/DerivativeClassification.pdf>.

Defense Security Service, Center for Development of Security Excellence, Derivative Classification course - must register via STEPP, available at <http://www.cdse.edu/catalog/elearning/IF103.html>.

Defense Security Service, Center for Development of Security Excellence, Marking course - does not require registration via STEPP, available at https://stepp.dss.mil/courseware/marketing/Marking_Classified_Information.pdf.

Defense Security Service, Center for Development of Security Excellence, Marking course - must register via STEPP, available at <http://www.cdse.edu/catalog/elearning/IF105.html>.

**TRAINING RESOURCES FOR DERIVATIVE CLASSIFICATION AND MARKING OF
CLASSIFIED INFORMATION (continued)**

**Deputy Under Secretary of the Navy, Plans, Policy, Oversight and
Integration/Security Directorate, Quick Reference Guide for Marking
Classified Information, available at**

<http://www.secnav.navy.mil/ppoi/Security/Information/Documents/Quick%20Reference%20Guide%20for%20Marking%20Classified%20Information.pdf>.

Command developed. See your Command Security Manager.