

FY-14 JAGC IPP APPLICATION CHECK LIST

Applicant Name: _____

1. Complete an Officer Program Application OPNAV 1420/1 according to the JAGC IPP Application Instruction Sheet. Submit the application via your chain of command.

2 Attachments:

(a) Evaluations. Do not send copies of evaluations already listed in your Electronic Service Record (ESR).

(b) Transcripts. Provide an official transcript from institutions where you earned a bachelor's degree. (**A command certified true copy is acceptable**).

(c) LSAT Scores. (*For Fully-Funded Legal Education Option applicants only*) Attach a copy of your LSAT results. If the LSAT has not been taken; indicate that date on which you are scheduled to take the LSAT: _____ . The LSAT report can be submitted later as an addendum; however, it must be post marked no later than 21 January 2014. Applications without a valid LSAT score report will not be considered.

(d) Professional License. (*For Direct Commission Applicants Only.*) Letter or Certificate of good standing from the licensing authority for, a Federal court, or the highest court of the State, the District of Columbia, a U.S. Territory, or the Commonwealth of Puerto Rico.

(e) Award Citations. Only attach a copy of awards that are not listed in your ESR.

(f) A full-length photo based on guidelines listed in the Military Personnel Manual.

(g) A statement of 500 words or less indicating the steps the applicant had taken to learn about a career as a member of the JAG Corps and his or her reasons for seeking a commission as a judge advocate.

3. JAGC Structured Interview. Interviewed with _____ and _____ on _____.

4. Obligated Training. Applicants under obligated training require a waiver from their enlisted community manager.

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5. Security clearance. The Security Clearance Questionnaire (SF 86) or Electronic Questionnaires for Investigations Processing (e-QIP) is required for all applicants who do not possess a current National Agency Check with the Local Agency Check and Credit Check (NACLIC). The command security manager should assist applicants in determining whether the appropriate agency check is on file in the Joint Personnel Adjudication System (JPAS). Applicants who do not have a valid NACLIC must include a completed SF 86 with the Officer Programs Applications Form (OPNAV 1420/1).

6. Commanding Officer's Endorsement. The applicant's CO must attach the command interview appraisals and provide a command endorsement.

7. Applications and all applicable supporting documents listed above must be placed loosely (no staples, paper clips, or binding of any kind) in a letter size folder and submitted to the JAG Corps Accessions Office on or before 02 December 2013.

Standard Mailing Address:
Navy Personnel Command
JAGC Accessions Office (PERS-4416E)
5720 Integrity Drive
Millington, TN 38055-4416